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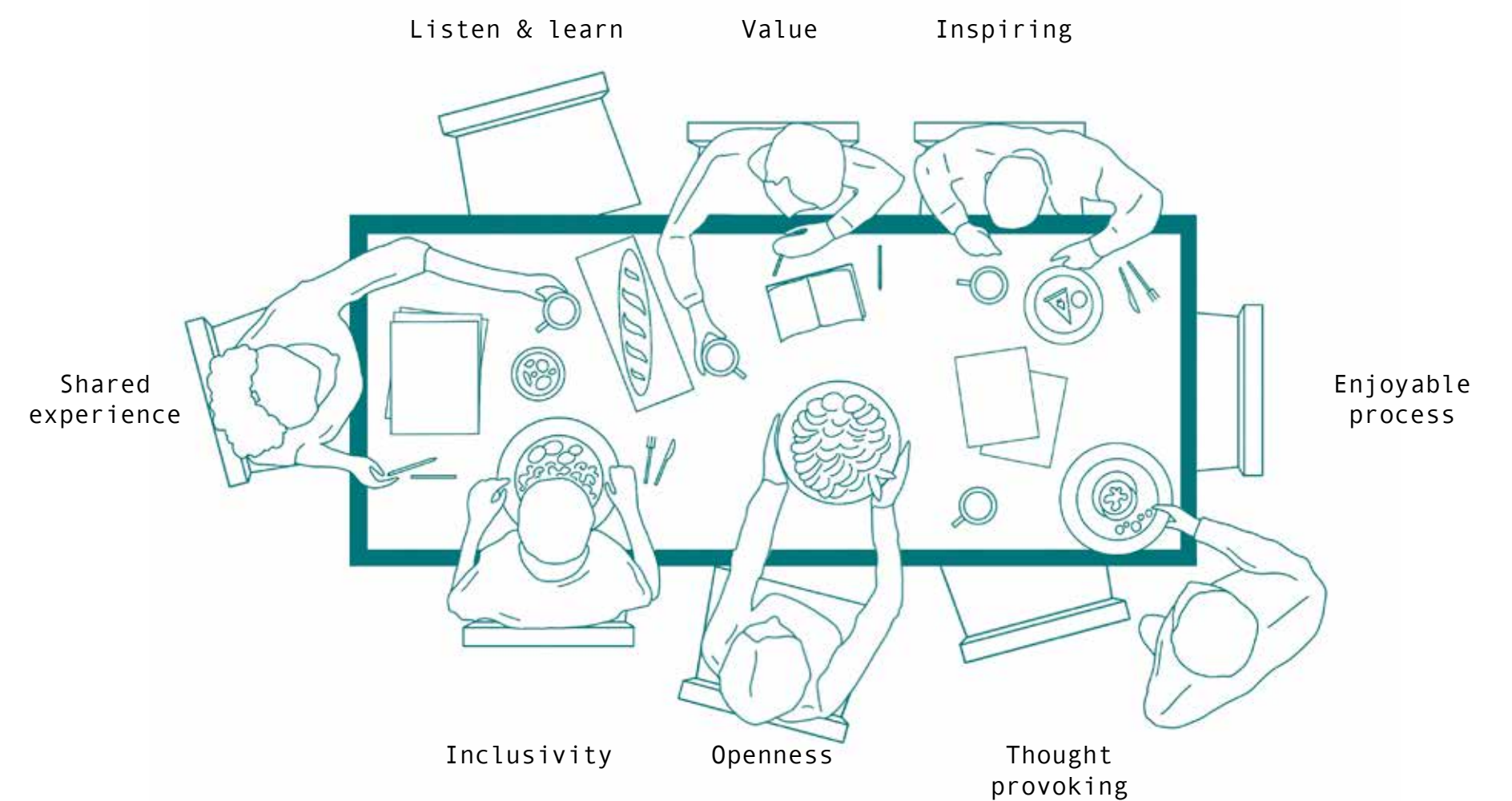


INTRODUCTION | PROCESS | CHURCH GROUPS

“Behold, how good and pleasant it is when God’s people live together in unity” [Psalm 133 v 1]

- INTRODUCTION & PROCESS -

This document has been prepared by Benham Architects, on behalf of Llanelli Free Evangelical Church (LFEC), to help establish the core requirements of church activities. This document should be read in accordance with the previously issued feasibility brochure. The conclusions, set out the consolidated spatial requirements for church activities. The spaces can then be reviewed to see how they can serve the community in the day. This predominately focuses on a new-build element. As community connections develop, this programme, as of yet undefined, can take place in the existing 3 storey building. This also takes into account large activities, such as an EMW conference, or wedding reception, which currently cannot be served in the current areas suggested below. The same process, of Appreciative Enquiry, has been followed. In addition, a full excel spreadsheet is available of all data collated.



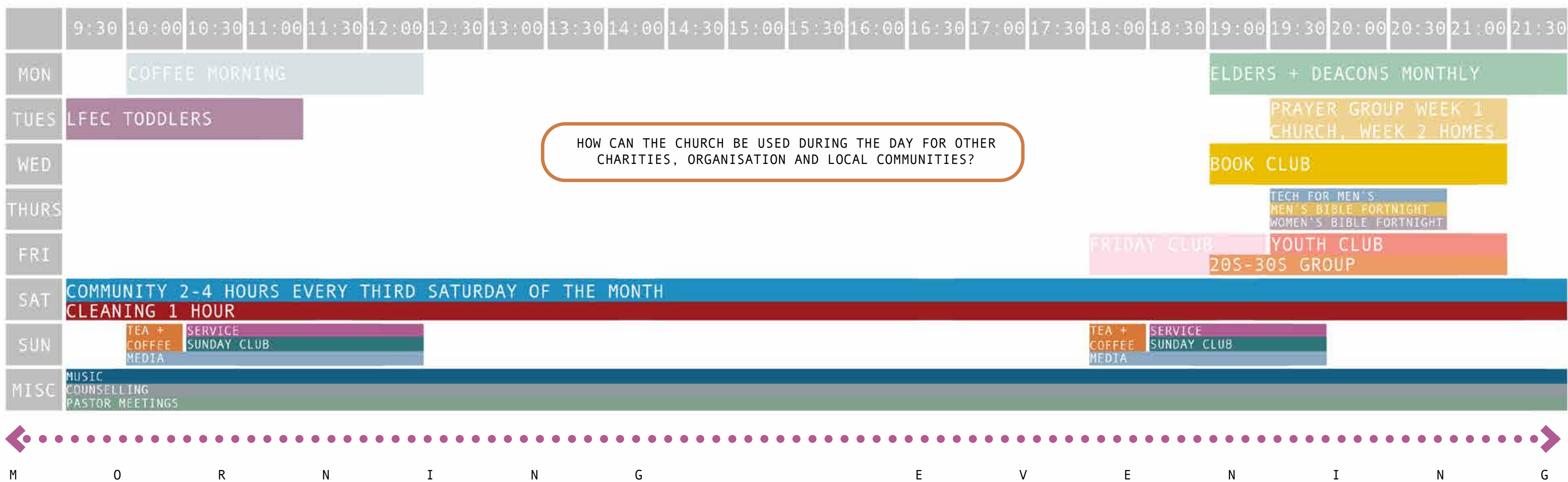
- CHURCH GROUPS -

CAFE & USE OF
LIBRARY SPACES

DIFFERENT AGES
USING THE SPACE
AT THE SAME TIME

CONNECTION TO
GENERAL PUBLIC

Early morning use of the building is important.
There will be an element of working with public use



The importance of making the building work in the night time. This could ensure that the whole building does not need to be opened each time.

NIGHT -TIME SAFETY

HUBS OFF A
CENTRAL CORE

CONNECTION TO
GARDEN FOR
TRANSPARENCY

COMPRESSION IN
THE PROGRAMME

THE RESULTS OF THE CONVERSATION | A VISUAL TRANSLATION

“The portico at the front of the main hall of the temple extended the width of the temple,
that is twenty cubits, and projected ten cubits” [1 Kings 6 v 2]

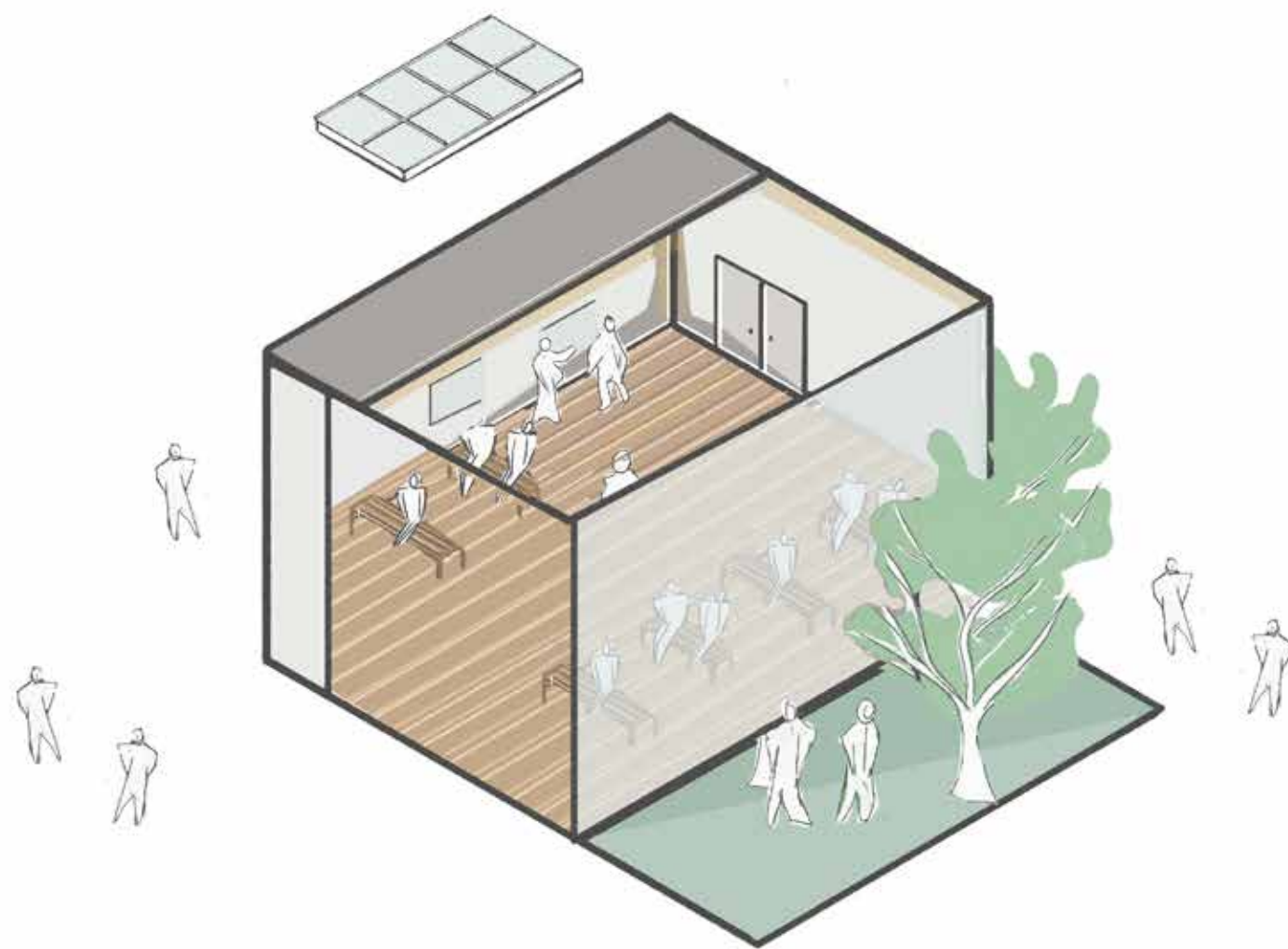
The following pages represent a visual / spatial translation of all the data that has been collected. This takes the raw data and connects them into 3D volumes. Please note that the volumes created as purely notional and do not represent the final space that will be created.



- MEN'S BIBLE STUDY -



- COFFEE MORNING -



TYPE OF ACTIVITY:

In person bible study

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

12-25

ACTIVITY TIMINGS:

Fortnightly, Thursday 19:30-20:30

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

N/A

NUMBER OF ROOMS/PEOPLE AT A TIME:

1 room

STORAGE REQUIREMENTS:

None

MEDIA REQUIREMENTS:

1 person connects in online

MUSIC REQUIREMENTS:

None

CONNECTION TO GARDEN:

Nice, but not required

CONNECTION TO THE SKY:

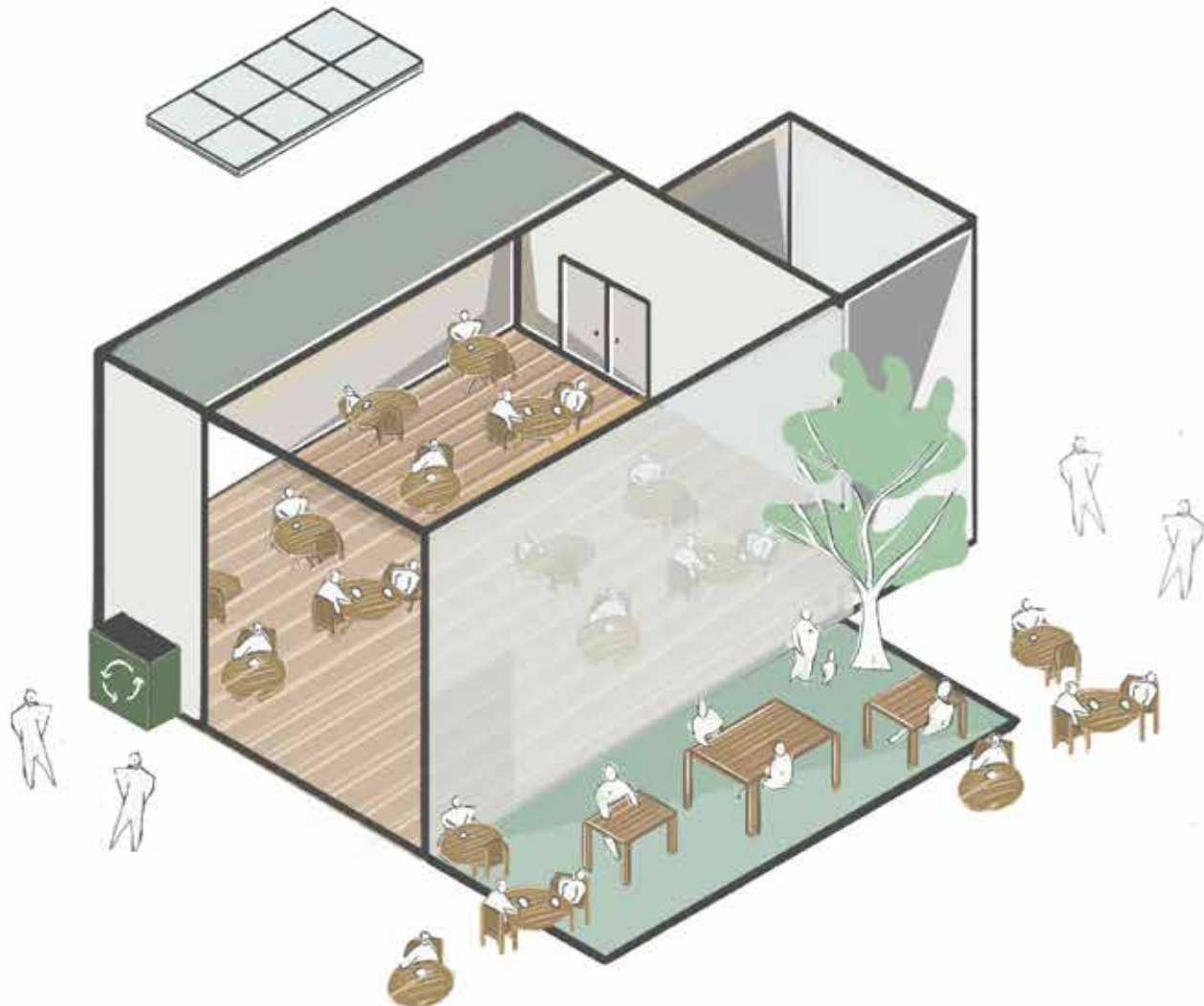
Nice, but not required

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

12

NUMBER OF PARKING SPACES REQUIRED:

10



TYPE OF ACTIVITY:

Coffee morning

DOES IT TAKE PLACE AT THE CHURCH?

Yes, but not where the actual services happen

NUMBER OF PEOPLE ATTENDING:

Roughly 30

ACTIVITY TIMINGS:

Weekly, Monday 10:00-12:00

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Wants to connect to the public especially in the garden space, wants to be more visible from the outside

DO YOU WANT THE ACTIVITY TO GROW?

Yes, to around 100 people

STORAGE REQUIREMENTS:

Commercial level bins, circular and 6 top rectangle tables suitable for indoor and outdoor use, storage for tables and chairs

MEDIA REQUIREMENTS:

Hearing loop system

MUSIC REQUIREMENTS:

Yes, for recorded and live music

CONNECTION TO GARDEN:

Yes

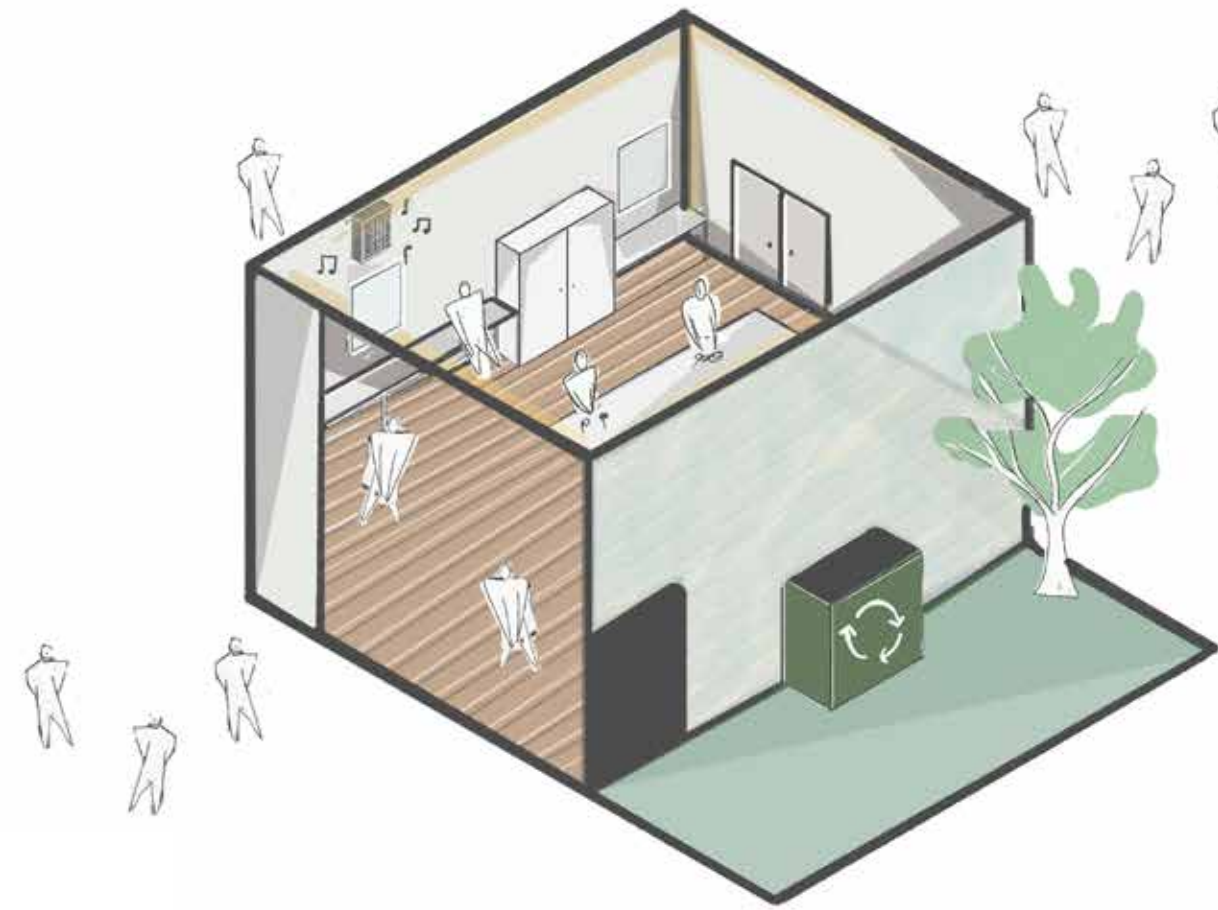
CONNECTION TO THE SKY:

Yes

NUMBER OF PARKING SPACES REQUIRED:

20

- TEA AND COFFEE TEAM -



TYPE OF ACTIVITY:

Preparing tea and coffee for all church events

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

Sunday morning (100 attending) working in pairs (roughly 8 people working)

ACTIVITY TIMINGS:

Weekly Sunday morning (church) and Tuesday evening and fortnightly Sunday evening communion

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Wants to welcome the public in

DO YOU WANT THE ACTIVITY TO GROW?

would like to cater more (food etc), teaching people to cook (children, parents and toddlers), all of which currently are not happening

STORAGE REQUIREMENTS:

Currently pushed for space, big freezer and

two fridges, hob and a few ovens, a lot of surface area for food prep, possibility for a separate larder and coffee machines

MUSIC REQUIREMENTS:

Music whilst in the kitchen

CONNECTION TO GARDEN:

Yes, currently sometimes working on the patio. Direct connection, don't want to have to walk through public areas to get to outside



- MOTHERS AND TODDLERS -



TYPE OF ACTIVITY:

Free play, song and story, craft time. Want different stations e.g. book area

DOES IT TAKE PLACE AT THE CHURCH?

Church for parties and activities, food in separate area

NUMBER OF PEOPLE ATTENDING:

People come and go as they please, max 14 kids, 5 helpers, 10 adults, max 20 pre-covid

ACTIVITY TIMINGS:

Weekly, Tuesday 9:30-11AM. Staff prepare at 9:00, everyone helps tidy up before leaving

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Grandmothers also come, everyone encouraged even if they do not attend church.

DO YOU WANT THE ACTIVITY TO GROW?

To expand more help/volunteers needed, anybody can come, don't need to be from church. Wants to make people curious so new people will join

NUMBER OF ROOMS/PEOPLE AT A TIME:

Community room, kitchen nearby, toy room, pram facilities and quiet room

STORAGE REQUIREMENTS:

Toy storage, pram storage, kitchen already sufficient, storage is organised by different groups and is shared, biggest toy is a slide/car, shared cleaning supplies.

MEDIA REQUIREMENTS:

Current tv and pull down screen not used

MUSIC REQUIREMENTS:

Guitar and sometimes keyboard used

CONNECTION TO GARDEN:

Summer outdoor play, slide and seesaw could be moved outside, picnic/tea/coffee outside

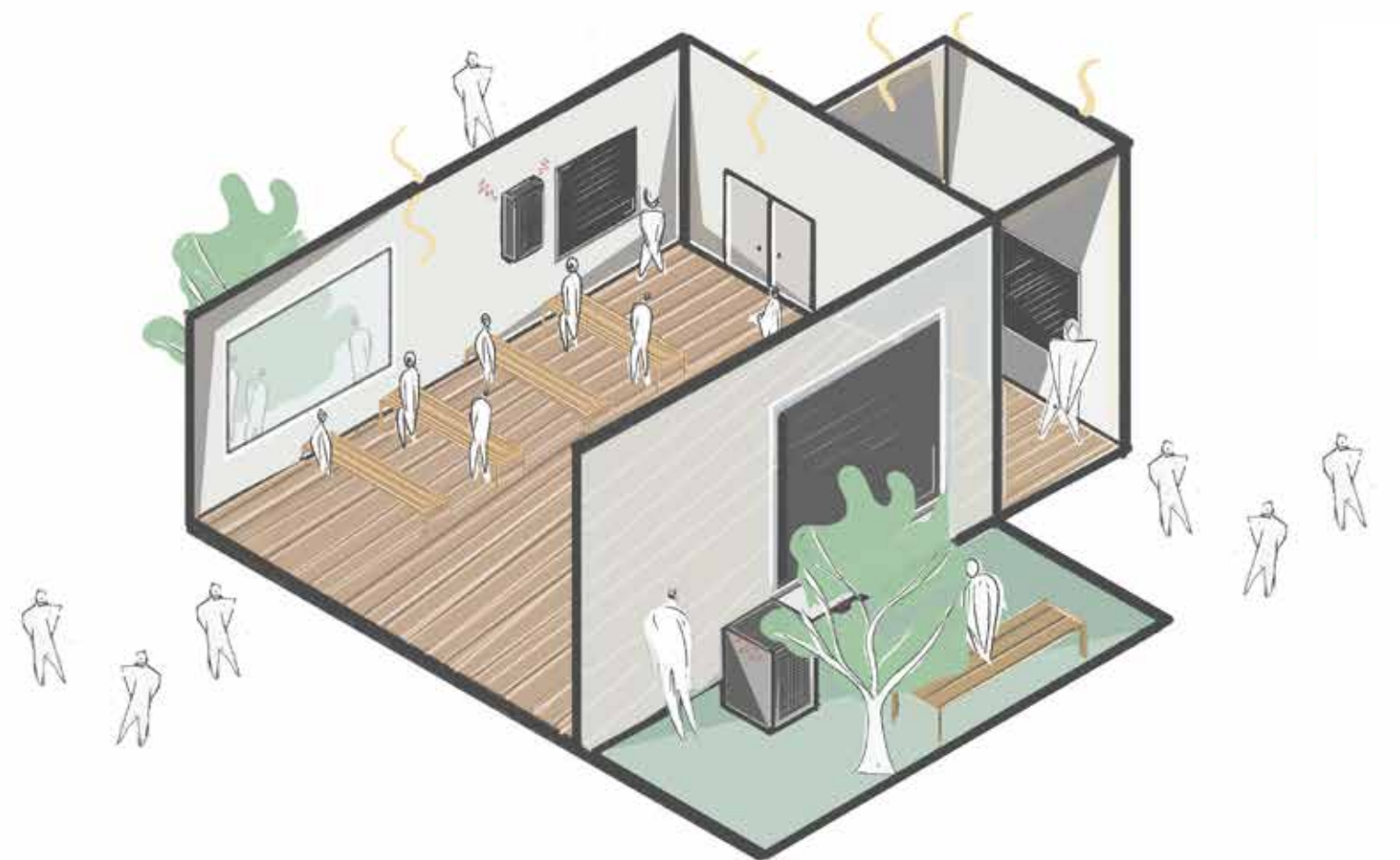
CONNECTION TO THE SKY:

Yes, would like to see more of the outside

NUMBER OF PARKING SPACES REQUIRED:

Many within walking distance, but a few drive, half and half

- TECH AND MEDIA -



TYPE OF ACTIVITY:

Supporting Sunday services/events with audio, powerpoints and life streaming services to youtube and facebook

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

3 people working at a time, 5 people total serving 80 people in the church and 30 online

ACTIVITY TIMINGS:

Prepare 30 minutes before, Sunday services, 10:30 and 17:30, 10 minutes shut down after, connecting zoom calls for mens meetings fortnight

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Connections to external speakers, if external auditorium could stream outside (speakers and screen), digital board to not print events on paper

DO YOU WANT THE ACTIVITY TO GROW?

If expanding, would like website/facebook page, need more cameras, speakers, microphones, loop system needs to be connected

NUMBER OF ROOMS/PEOPLE AT A TIME:

Ideally separate room, where they can control cameras, light, microphones and screens, acoustically insulated, storage room accessed directly

STORAGE REQUIREMENTS:

Portable equipment, microphones, cables, connections to laptops. Server room to store recordings, ipads for kids, lots of shelving

MEDIA REQUIREMENTS:

Cameras, microphones, screens, tv, displaying lyrics, different lighting for seating, camera for baptism, speakers and tv in other rooms to stream services, external speakers, good ventilation, air con, heating, all groups should have option to connect to tv/speakers without team being there.

MUSIC REQUIREMENTS:

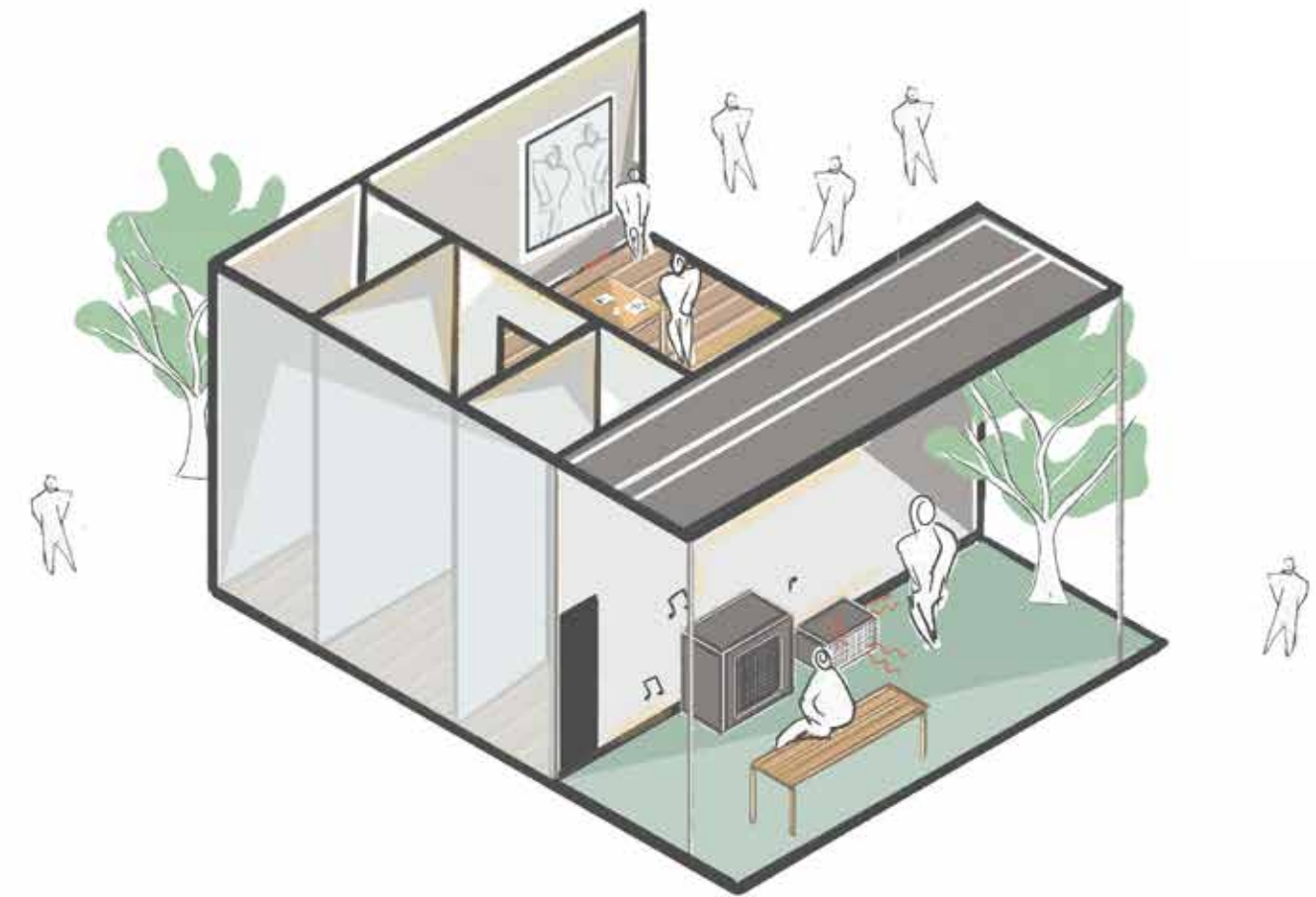
Speakers in all rooms that they may need to stream

NUMBER OF PARKING SPACES REQUIRED:

Currently 3, possibly up to 8



- PRAYER GROUP -



TYPE OF ACTIVITY:

Meet in church or homes, to start they set up so people can have tea/cake, first 30 minutes catching up, spending time together, next 30 minutes more formal, with prayers, discussions about upcoming events and peoples needs

DOES IT TAKE PLACE AT THE CHURCH?

Yes, every other week

NUMBER OF PEOPLE ATTENDING:

22-30 at church, 10-15 when meeting at homes

ACTIVITY TIMINGS:

Weekly, Tuesday 19.30 in homes, 18.30 in church.

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Not a priority, but everyone welcome

DO YOU WANT THE ACTIVITY TO GROW?

Yes with more frequent meetings

NUMBER OF ROOMS/PEOPLE AT A TIME:

One space for large group meetings, smaller rooms for smaller groups, 3-4 smaller rooms,

but would like to expand, small groups could share the room, as long as there is a possibility to divide them and there is good acoustics (lots of elderly with hearing problems)

STORAGE REQUIREMENTS:

Access to screens and speakers, close to kitchen, central area for leaflets

MEDIA REQUIREMENTS:

Screens, speakers, hearing loop system

CONNECTION TO GARDEN:

Yes, speakers outside, maybe heaters and sheltered area

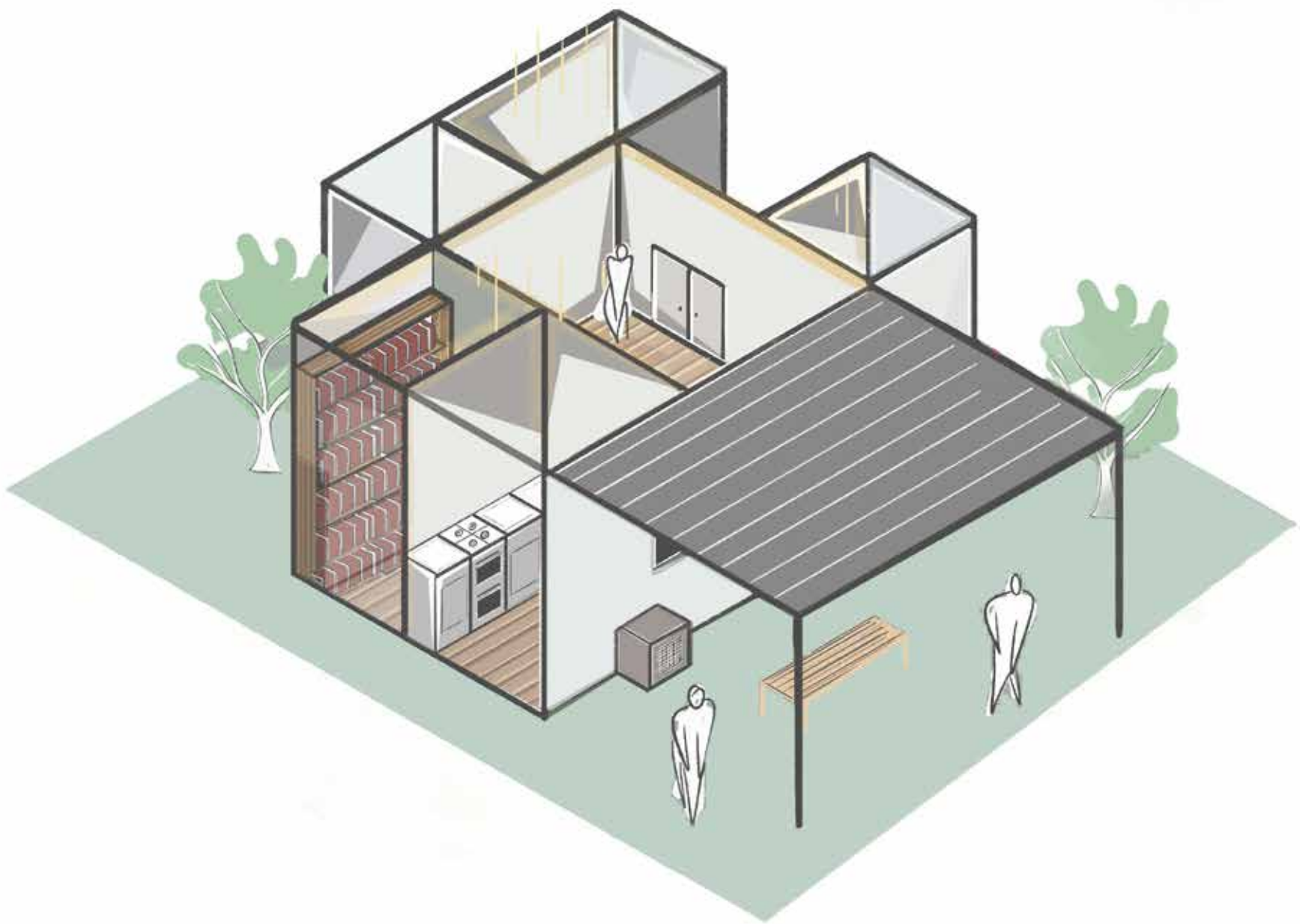
HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

30

NUMBER OF PARKING SPACES REQUIRED:

12-15 cars, some cycling, kids on scooters

- COMMUNITY GROUPS -



TYPE OF ACTIVITY:

Making presence, forging links with community

DOES IT TAKE PLACE AT THE CHURCH?

In police station carpark

NUMBER OF PEOPLE ATTENDING:

100s during the carnival, other events roughly 30, circulated 500 flyers for events

ACTIVITY TIMINGS:

Third Saturdays of the month 2-4 hours

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Flyers, social media, notice board by the garages are for upcoming events

DO YOU WANT THE ACTIVITY TO GROW?

Couple times a month, hopefully 2 main events per year, with more staff hired, cafe and book shop could supplement community activities

NUMBER OF ROOMS/PEOPLE AT A TIME:

Old police station for community space, lots of different sized rooms/rooms with moveable divisions for flexibility

STORAGE REQUIREMENTS:

Tables, chairs, stacking chairs, folding tables, external storage area e.g the generator uses petrol and for insurance purposes, external space for gazebos, banners

MEDIA REQUIREMENTS:

Outdoor cinemas, projectors/tv screens in meeting rooms, retractable white boards, speakers and sound systems in larger rooms

MUSIC REQUIREMENTS:

Yes, sound travels, notifies people of events

CONNECTION TO GARDEN:

Yes, outdoor activities

CONNECTION TO THE SKY:

Yes, as much natural light as possible

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

Mainly local community, target streets nearby so most people walking

NUMBER OF PARKING SPACES REQUIRED:

50 spaces, drop off system would be great.

- CLEANING -



TYPE OF ACTIVITY:

Whole building cleaning

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

5 teams of 3, (15 total), rotating every week

ACTIVITY TIMINGS:

Saturday cleaning, but varies depending on what's needed, 1 Hour in total

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

H&S requirements

DO YOU WANT THE ACTIVITY TO GROW?

To suit the size of the new building

STORAGE REQUIREMENTS:

Lockable storage, Skirting detail to agreed, Access to big bins and provision for black bags, Vacuum cleaner, brushes, buckets, toilet blocks, mops, toilet cleaners, dusters, toilet rolls, H&S signage, Hand dryers preferable.

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

3

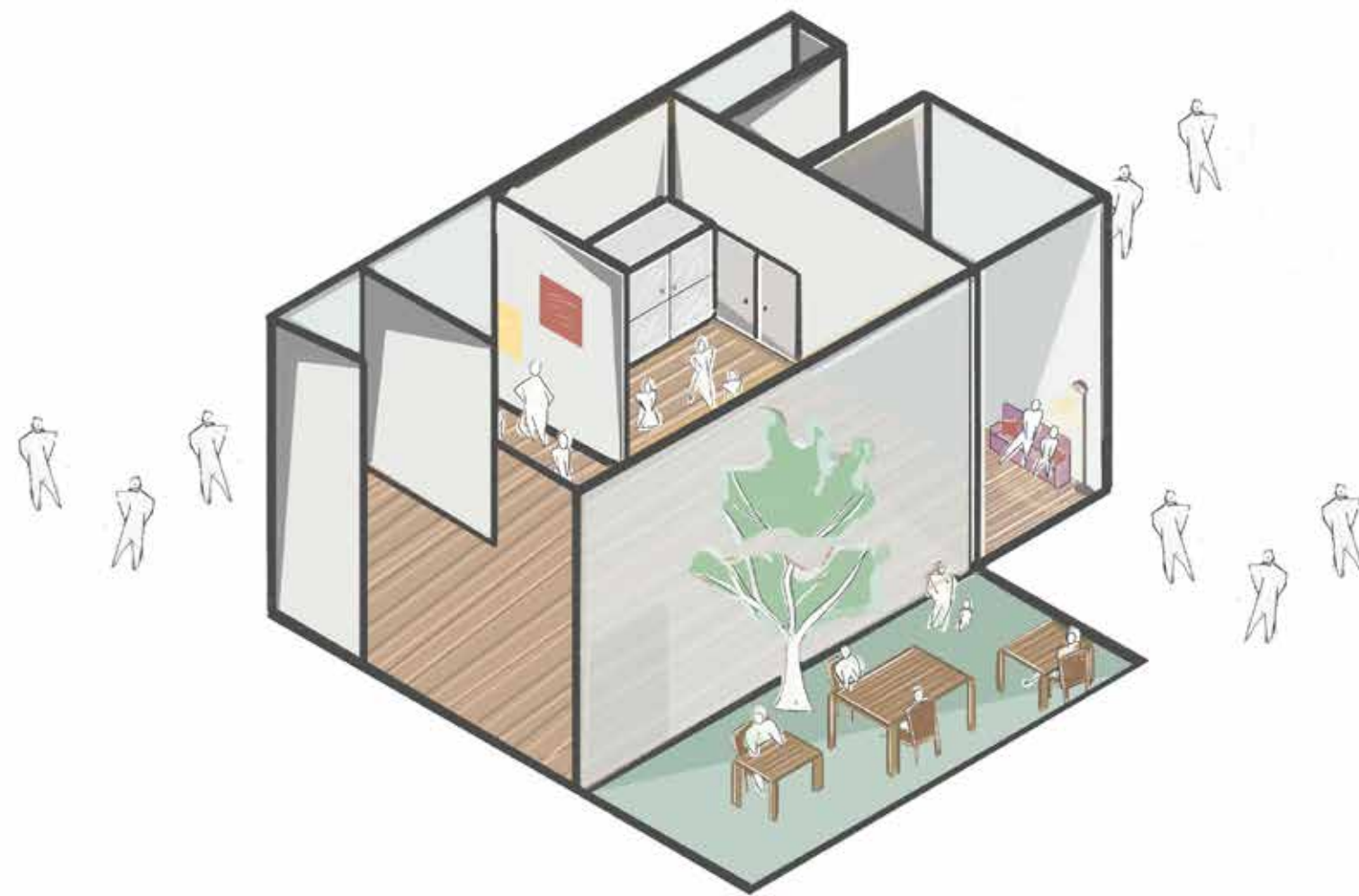
NUMBER OF PARKING SPACES REQUIRED:

1

MISC:

Use of resin-floors will be preferable for cleaning

- SUNDAY CLUB -



TYPE OF ACTIVITY:

Quizzes, songs and activities for children

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

20-25, aged 3-11

ACTIVITY TIMINGS:

During church service

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Don't want public coming through, but want transparency

DO YOU WANT THE ACTIVITY TO GROW?

Wants to grow as church grows with 3 age groups, 1 adult per group

NUMBER OF ROOMS/PEOPLE AT A TIME:

Room per age group, use informal spaces too

STORAGE REQUIREMENTS:

Stationary, crafts, chairs, tables, no connection to kitchen

MEDIA REQUIREMENTS:

Connection to screen and wifi

MUSIC REQUIREMENTS:

Piano to sing songs with the children

CONNECTION TO GARDEN:

Yes, connection for some outdoor activities

CONNECTION TO THE SKY:

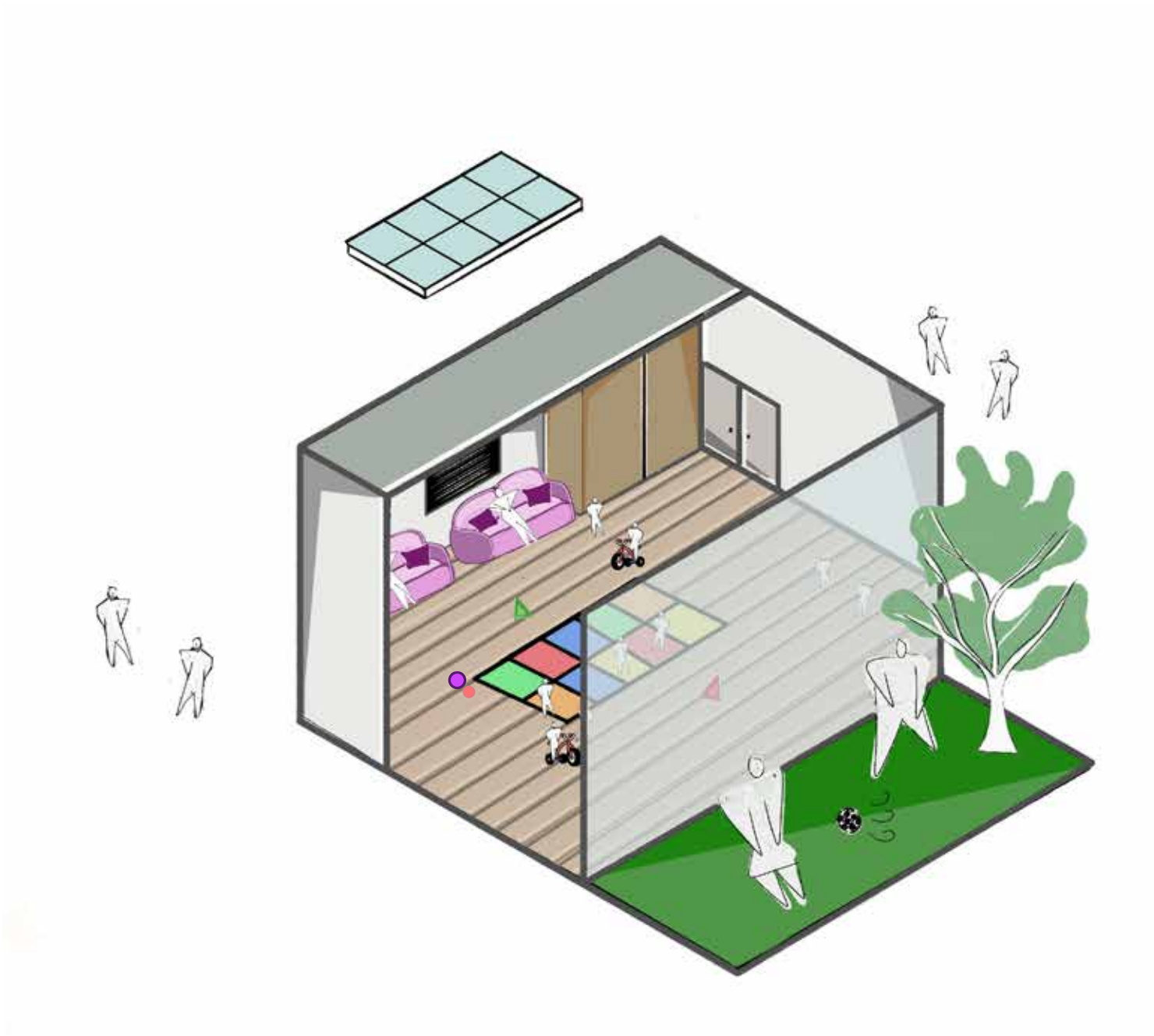
Not essential, but could be nice

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

As per church service, but could be some additional for non-service goers



- CRÈCHE -



TYPE OF ACTIVITY:

Mothers who have children, up to 3 years old, unsupervised, during the church service

DOES IT TAKE PLACE AT THE CHURCH?

-

NUMBER OF PEOPLE ATTENDING:

-

ACTIVITY TIMINGS:

-

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

-

DO YOU WANT THE ACTIVITY TO GROW?

-

NUMBER OF ROOMS/PEOPLE AT A TIME:

-

STORAGE REQUIREMENTS:

-

MEDIA REQUIREMENTS:

-

MUSIC REQUIREMENTS:

-

CONNECTION TO GARDEN:

-

CONNECTION TO THE SKY:

-

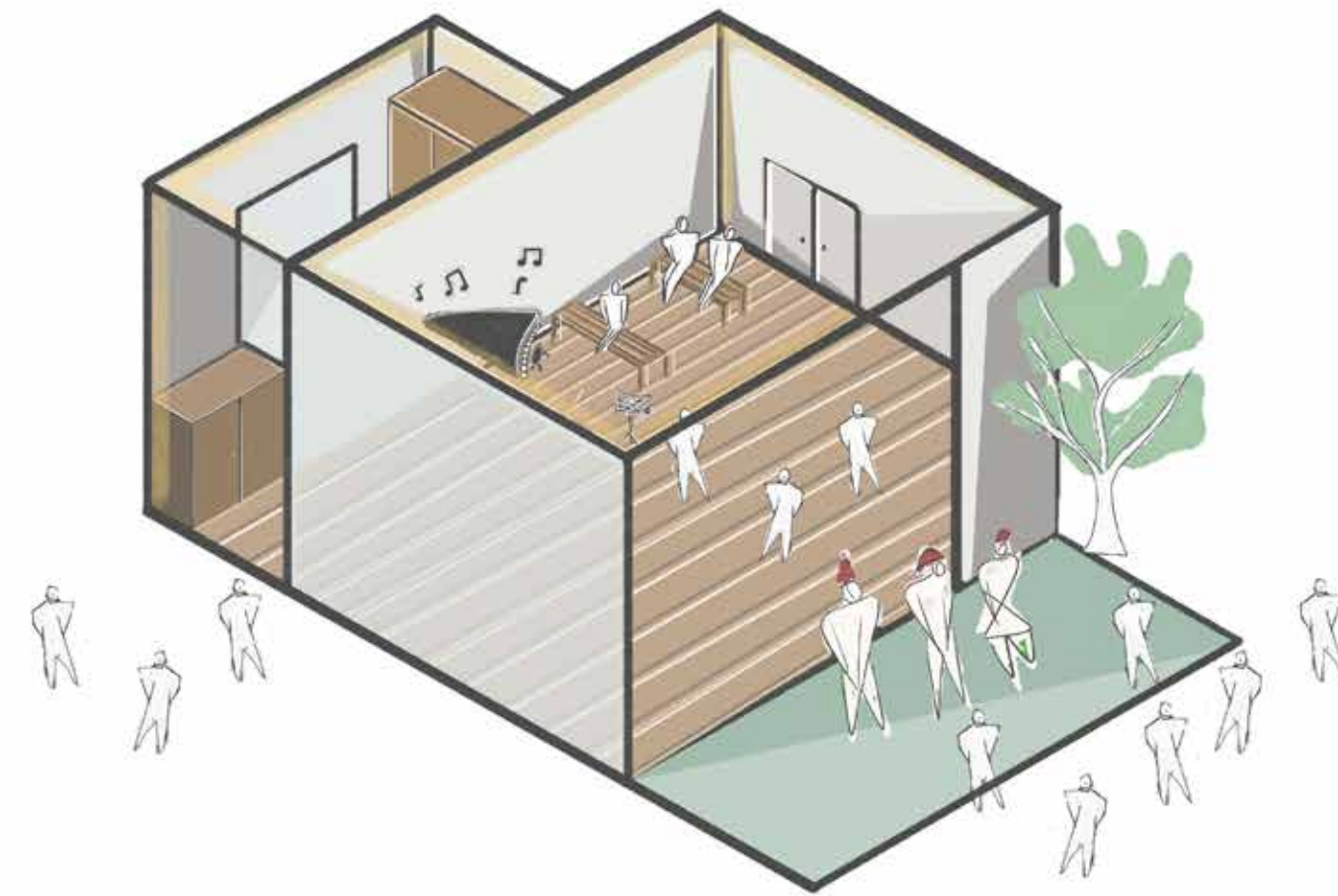
HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

-

NUMBER OF PARKING SPACES REQUIRED:

-

- MUSIC TEAM -



TYPE OF ACTIVITY:

Play music, mainly Sunday services, previously had a choir 'Costa Choir', at Easter and Christmas. Also used for weddings and funerals

DOES IT TAKE PLACE AT THE CHURCH?

Yes, opportunity to be outside for carol singing, use under the balcony in the garden for events such carols at Christmas

NUMBER OF PEOPLE ATTENDING:

5 currently in the team

DO YOU WANT THE ACTIVITY TO GROW?

A band for services, mini orchestra, having the casting crowns at such events, opportunities for acoustic and electric

NUMBER OF ROOMS/PEOPLE AT A TIME:

Separate rehearsal space with for opportunity for piano

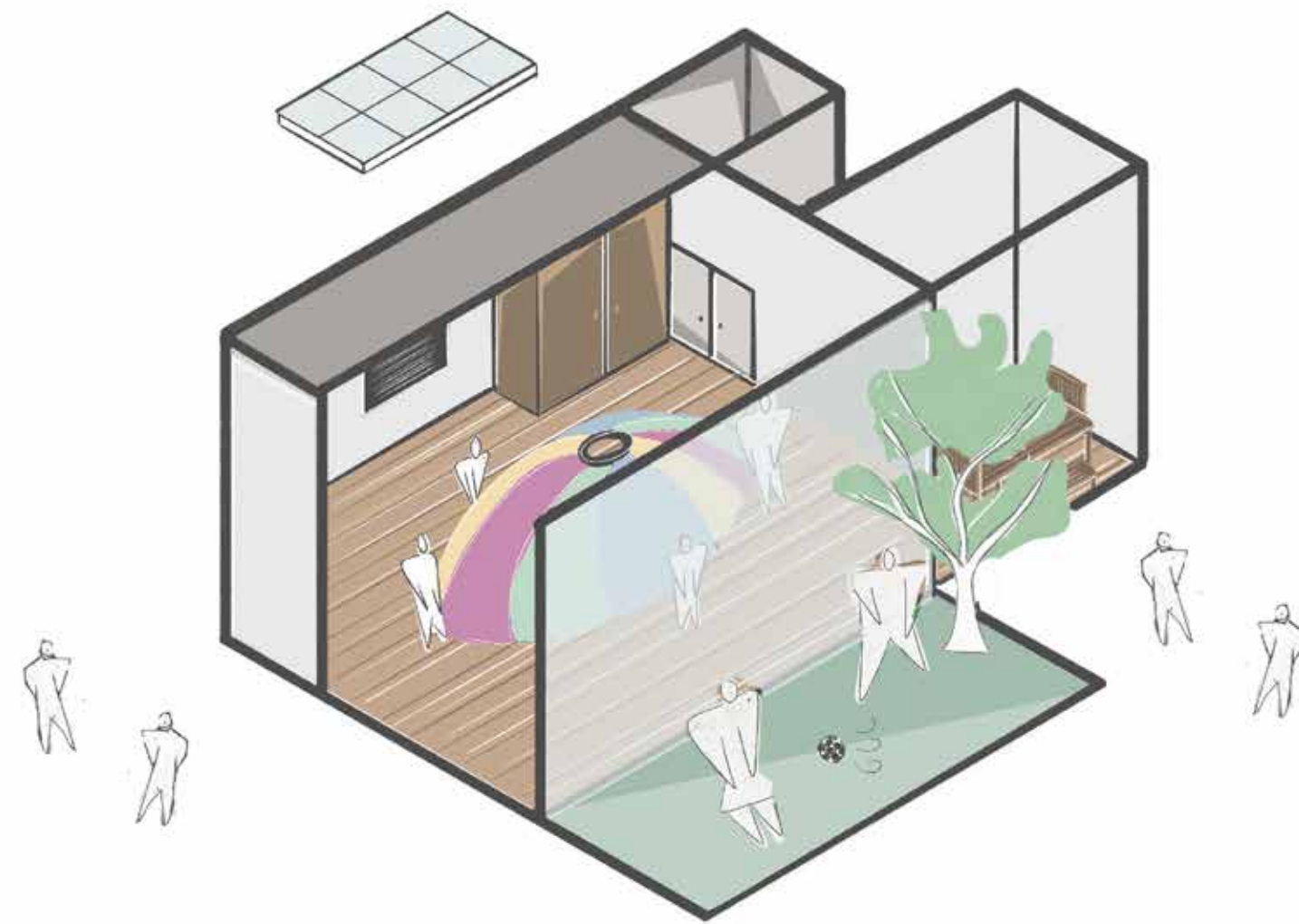
STORAGE REQUIREMENTS:

Books, instruments storage, back storage where the instruments can be stored, can slide out

MEDIA REQUIREMENTS:

Digital word monitors and speakers, music stands, mic stands

- FRIDAY CLUB -



TYPE OF ACTIVITY:

4-11 year olds, church and non-church people. Quiet games, board games, sitting at table, crafts. Noisy games, running about, bench ball, parachute. Happening concurrently

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

15-20 children, 6-7 helpers, some of the children need 1-2-1, also have junior helpers, 30 children on the book

ACTIVITY TIMINGS:

Setup 45 mins before children arrive, desks, games, short time of prayer. Introduction, sing-song, couple of quiet games. 15 mins, story. 15 mins of noisy and quiet games. 6-7pm

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Needs to be relaxing for parents, so that they can get involved as needed

DO YOU WANT THE ACTIVITY TO GROW?

Depends on the number of helpers

NUMBER OF ROOMS/PEOPLE AT A TIME:

2 rooms and entrance, church for craft, with the tables. Second room for lively games. Foyer for parents and registration

STORAGE REQUIREMENTS:

Large cupboard, games equipment, dedicated to the Friday Club, craft equipment, boards games, noisy games equipment currently 6x4ft, bike shed

MEDIA REQUIREMENTS:

TV, internet access, screen

MUSIC REQUIREMENTS:

Yes for singing songs, possible access to instruments

CONNECTION TO GARDEN:

Yes for some activities

CONNECTION TO THE SKY:

Yes

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

Dropped off, some cycle, some walk



- WOMEN'S BIBLE STUDY -



TYPE OF ACTIVITY:

In person bible study

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

10-15, could go up to 20

ACTIVITY TIMINGS:

Fortnightly, Thursday 19:30-21:00

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Could go relaxed and so hear each other, comfortable

DO YOU WANT THE ACTIVITY TO GROW?

If the church grows, it would grow naturally

NUMBER OF ROOMS/PEOPLE AT A TIME:

1 room, but could split into the building, for prayer time, depending on the numbers, 5 per group, wreath making and families, connection to the kitchen/café

STORAGE REQUIREMENTS:

Chairs, connection to the bible storage

MEDIA REQUIREMENTS:

TV and internet access

MUSIC REQUIREMENTS:

Yes

CONNECTION TO GARDEN:

Yes

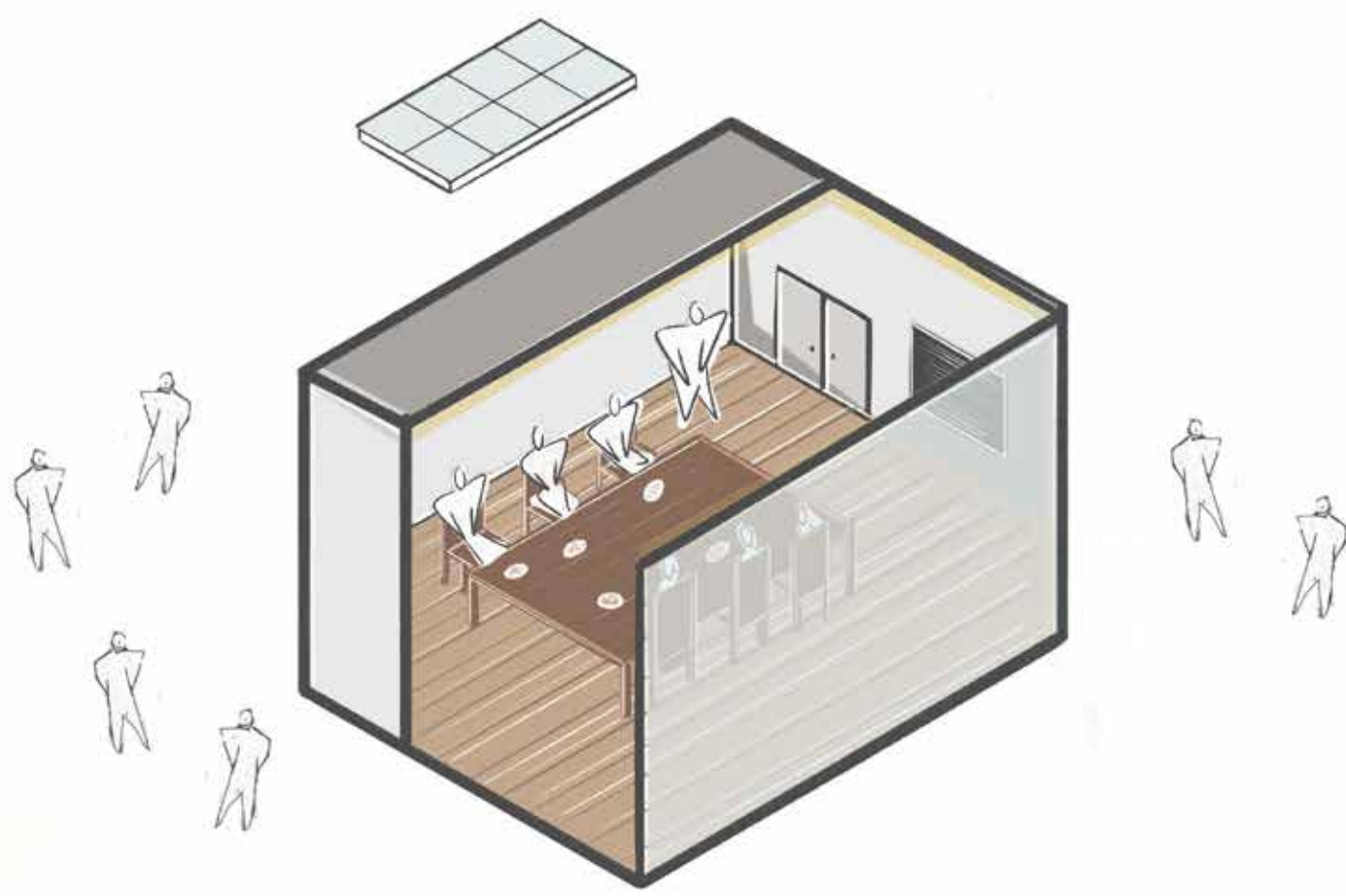
CONNECTION TO THE SKY:

Yes, if possible

NUMBER OF PARKING SPACES REQUIRED:

Cars, walking, bike, 10 to 15

- ELDERS AND DEACONS -



TYPE OF ACTIVITY:

Food and meeting

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

7

ACTIVITY TIMINGS:

Monthly, 19:00-21:30

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Confidential meeting, sound proofing, but visual connection

DO YOU WANT THE ACTIVITY TO GROW?

15

NUMBER OF ROOMS/PEOPLE AT A TIME:

1

MEDIA REQUIREMENTS:

Wifi and screen

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

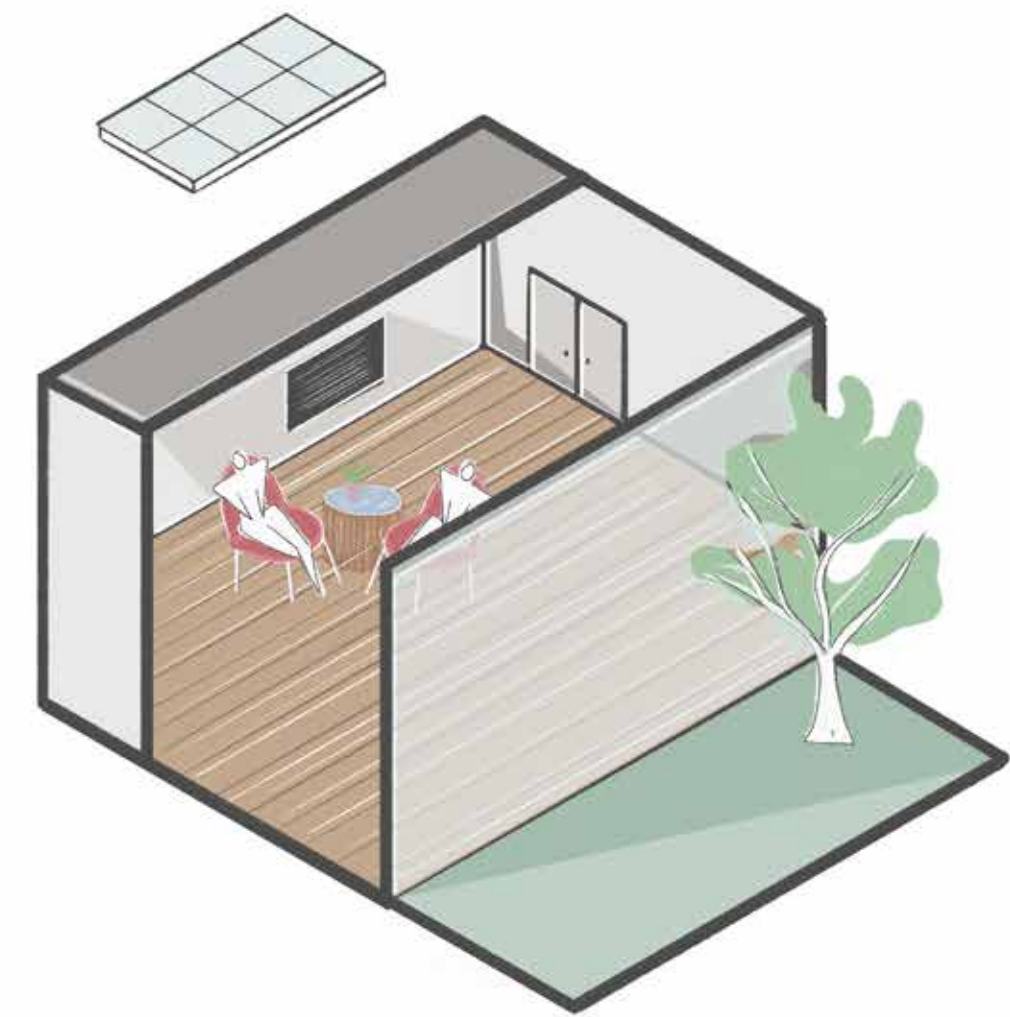
15

NUMBER OF PARKING SPACES REQUIRED:

7 to 15



- COUNSELLING ROOMS -



TYPE OF ACTIVITY:

1-2-1 Counselling

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

2

ACTIVITY TIMINGS:

Adhoc

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

No, deliberately away from other activities

NUMBER OF ROOMS/PEOPLE AT A TIME:

1

MEDIA REQUIREMENTS:

Wifi and screen

CONNECTION TO GARDEN:

Yes

CONNECTION TO THE SKY:

Possibly

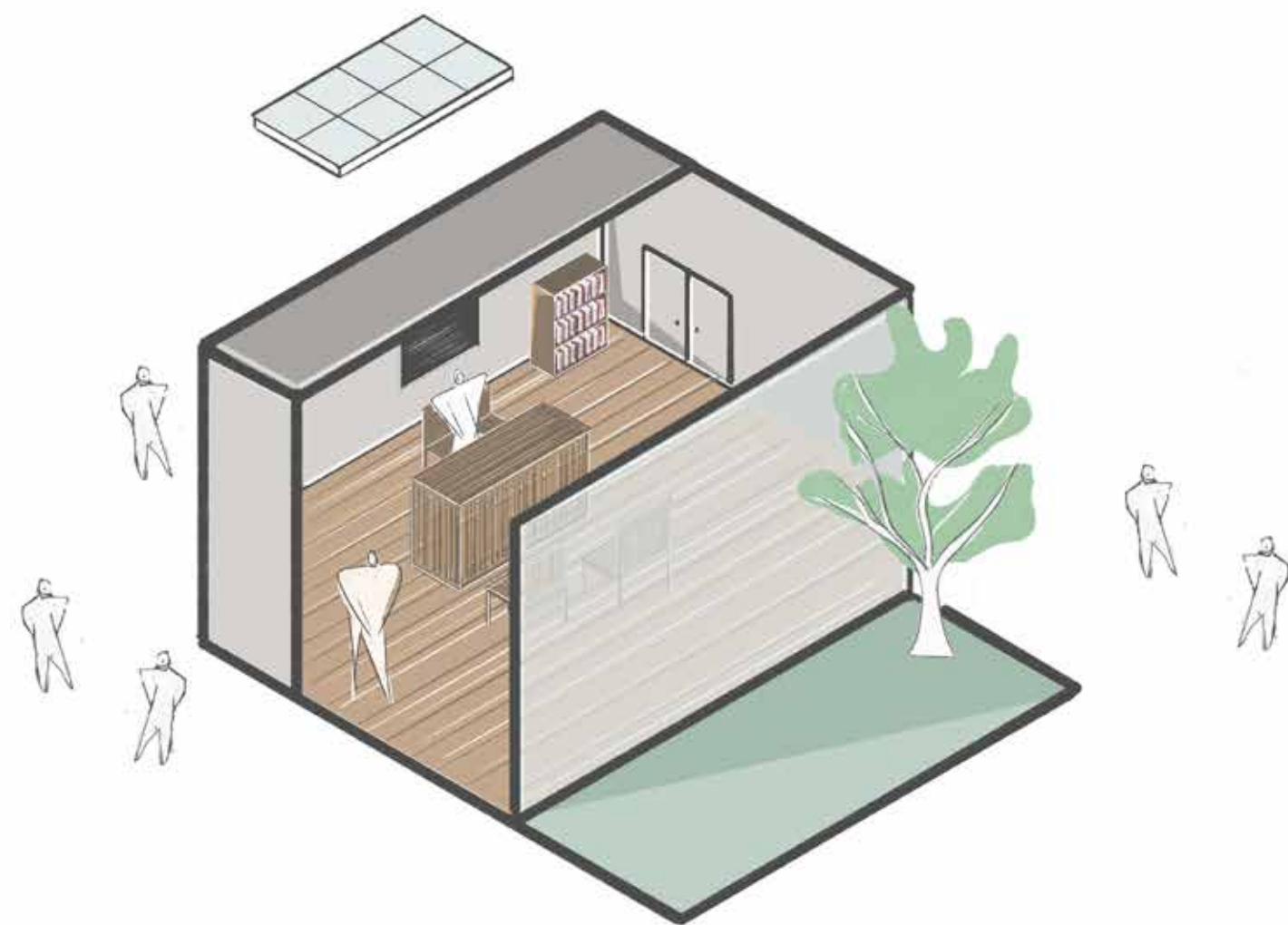
HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

2

NUMBER OF PARKING SPACES REQUIRED:

2

- PASTOR'S ROOM -



TYPE OF ACTIVITY:

Various

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

1

ACTIVITY TIMINGS:

Varies

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Visual connection, but do not walking through the space, connection to the worship

DO YOU WANT THE ACTIVITY TO GROW?

1 possibly 2

NUMBER OF ROOMS/PEOPLE AT A TIME:

1

STORAGE REQUIREMENTS:

Desk, bookcase, chair

MEDIA REQUIREMENTS:

Wifi and screen

MUSIC REQUIREMENTS:

Yes

CONNECTION TO GARDEN:

Yes, possibly on balcony level

CONNECTION TO THE SKY:

Possibly

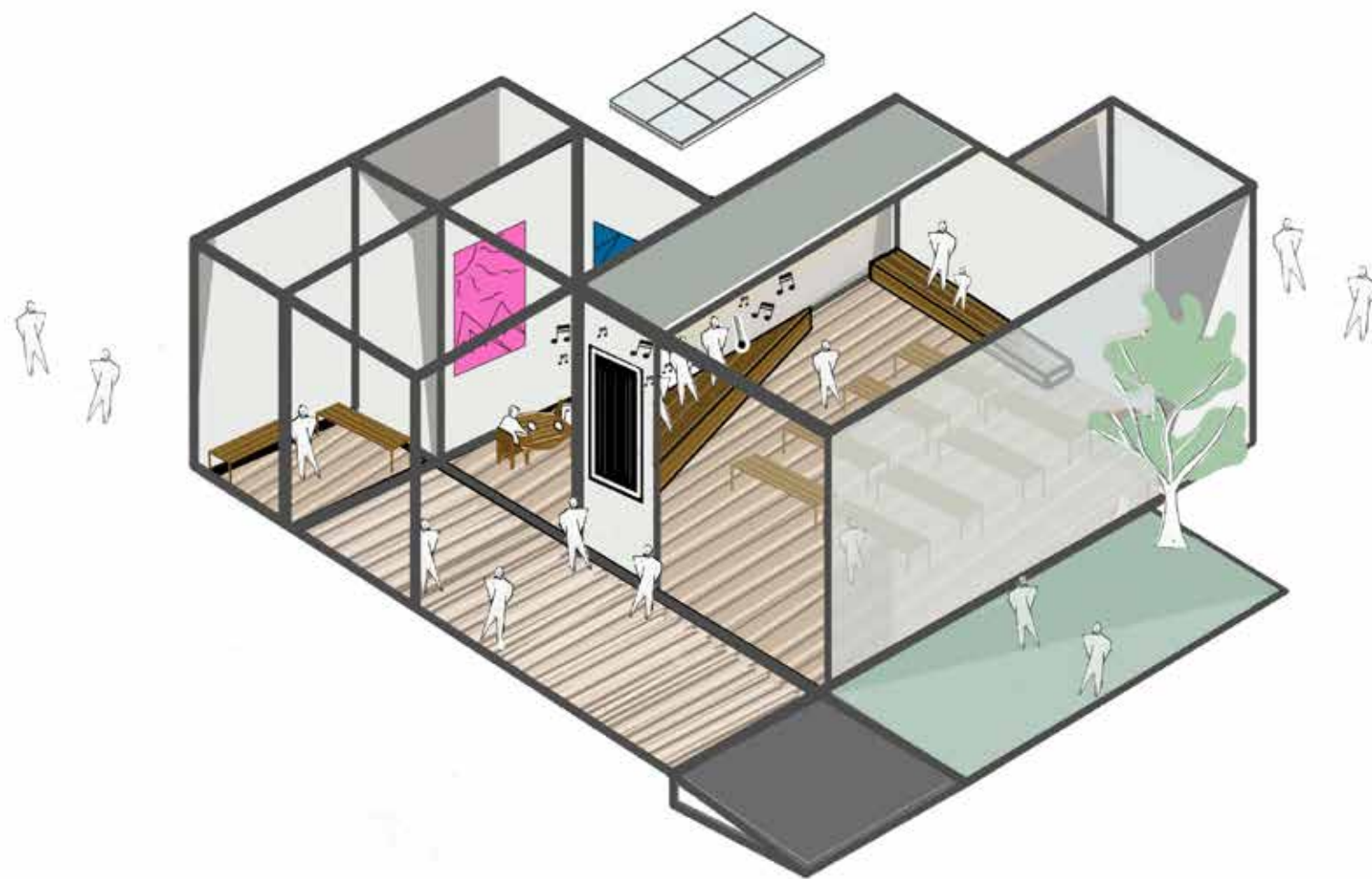
HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

1

NUMBER OF PARKING SPACES REQUIRED:

1

- WORSHIP SPACE -



TYPE OF ACTIVITY:

Worship

DOES IT TAKE PLACE AT THE CHURCH?

Yes

NUMBER OF PEOPLE ATTENDING:

500

ACTIVITY TIMINGS:

Weekly, Sunday morning and evening

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Wants the public coming in

DO YOU WANT THE ACTIVITY TO GROW?

500

NUMBER OF ROOMS/PEOPLE AT A TIME:

At least 2 possibly 3, rest space, main worship space, on the first floor and ramped access up

STORAGE REQUIREMENTS:

Bibles, possibly space to put chairs away, space for band storage

MEDIA REQUIREMENTS:

Refer to tech and media, lots of screens

MUSIC REQUIREMENTS:

Stage, band every week, every so often a mini orchestra

CONNECTION TO THE SKY:

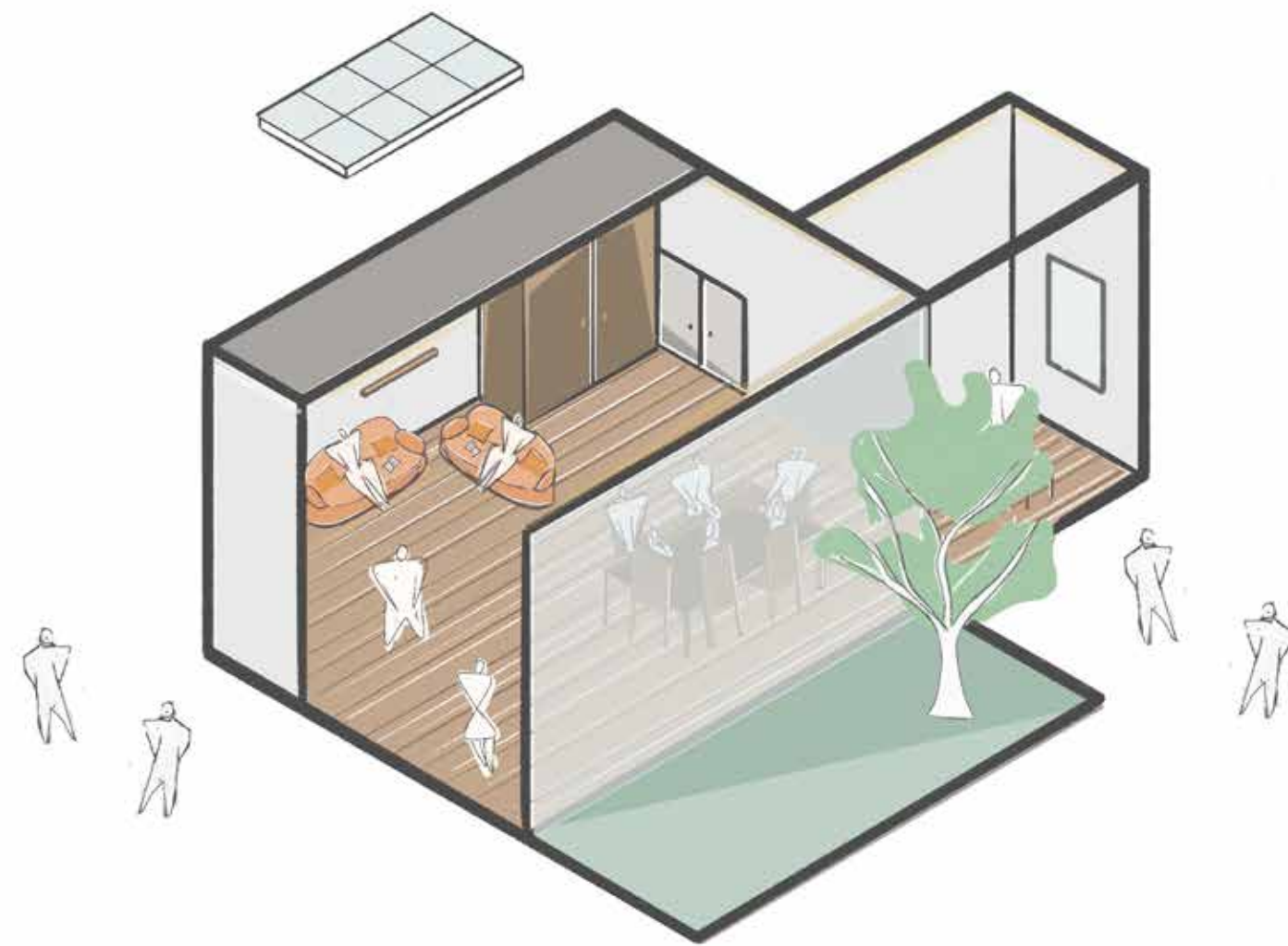
Yes

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

tbc

NUMBER OF PARKING SPACES REQUIRED:

tbc



TYPE OF ACTIVITY:

20s - 30s Group, youth 15-18s, bible study, dinner, boards game

DOES IT TAKE PLACE AT THE CHURCH?

Yes, due to venues in Llanelli are closed, a place to read, a quiet space, possibly a prayer room

NUMBER OF PEOPLE ATTENDING:

Currently 3

ACTIVITY TIMINGS:

Monthly, but would like to meet informally weekly, on a Friday, up to 21:00 to chat to each other

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Visual connection, but do not walking through the space

DO YOU WANT THE ACTIVITY TO GROW?

15-120 people

NUMBER OF ROOMS/PEOPLE AT A TIME:

1

STORAGE REQUIREMENTS:

Full-height cupboard for board games and inside games, shelf for bible studies

MEDIA REQUIREMENTS:

TV with internet access

MUSIC REQUIREMENTS:

Music when enjoying the space

CONNECTION TO GARDEN:

Yes

CONNECTION TO THE SKY:

Yes

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

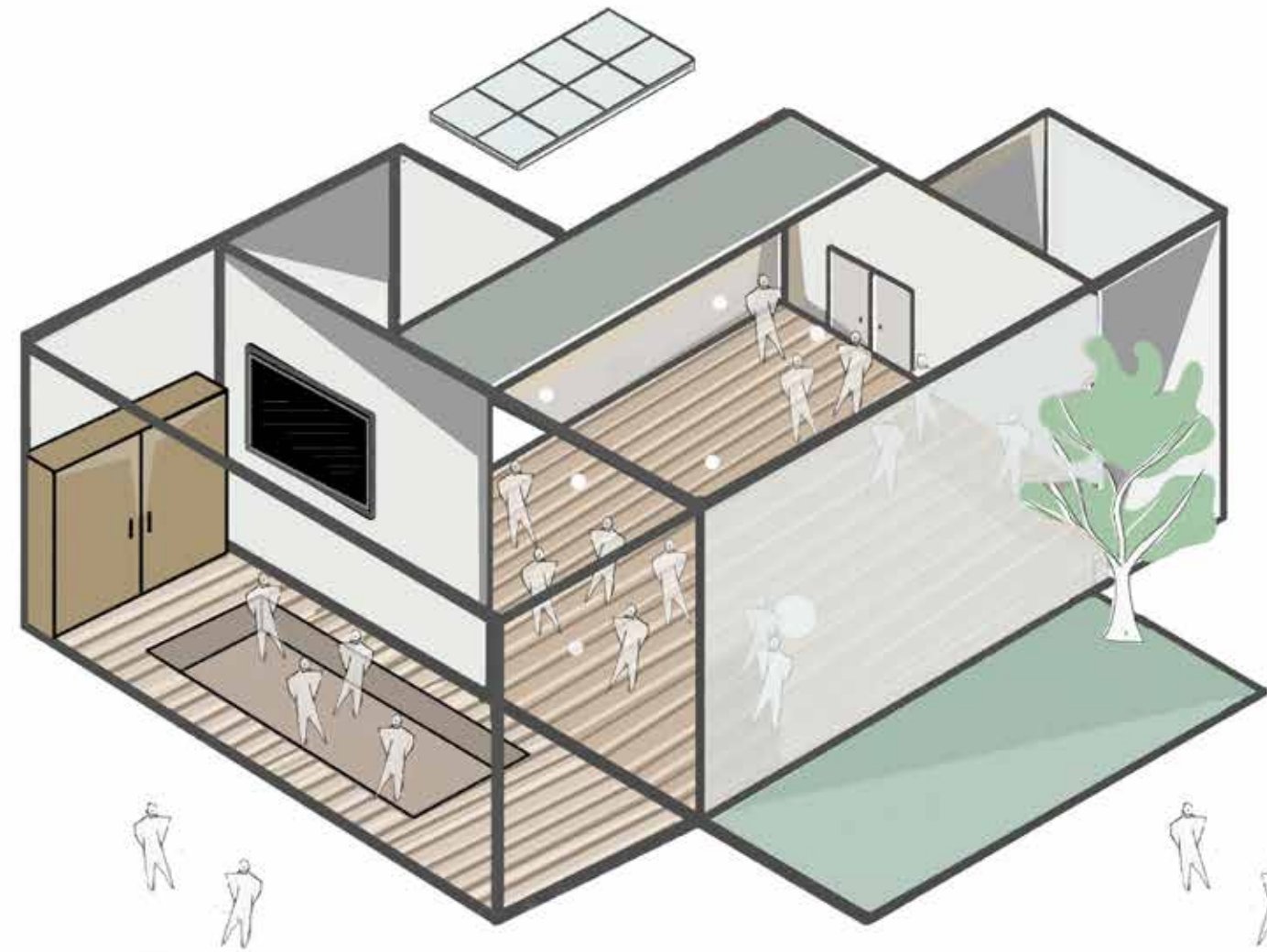
15-20 anticipated

NUMBER OF PARKING SPACES REQUIRED:

4



- YOUTH CLUB -



TYPE OF ACTIVITY:

Games for up to 30-40 young people. Table tennis, dodge ball similar games

DOES IT TAKE PLACE AT THE CHURCH?

At the moment yes, but used to be in another hall with more space

NUMBER OF PEOPLE ATTENDING:

10 to 20 but used to 30-40

ACTIVITY TIMINGS:

Meet 7:30-9:00 Friday (After the Friday club)

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Yes open to all, people who aren't from the church already come (friends of friends)

DO YOU WANT THE ACTIVITY TO GROW?

Yes, 30 would be an ideal manageable number, it gets hard when numbers get too big with a group of children to manage

NUMBER OF ROOMS/PEOPLE AT A TIME:

One big room with a few side rooms (break out rooms, with a sunken pit in the middle)

STORAGE REQUIREMENTS:

Large store cupboard, table tennis table, pool table, chairs, tables, benches etc. would like them to be more permanent in the main room, but good to have a storage room for them if the main room needs to be used for another function

MEDIA REQUIREMENTS:

TV, internet access, screen

MUSIC REQUIREMENTS:

Yes

CONNECTION TO GARDEN:

Nice, but not a must, don't mind if on the top floor (kids=noisy, so could be good if away from other areas e.g. on the top floor)

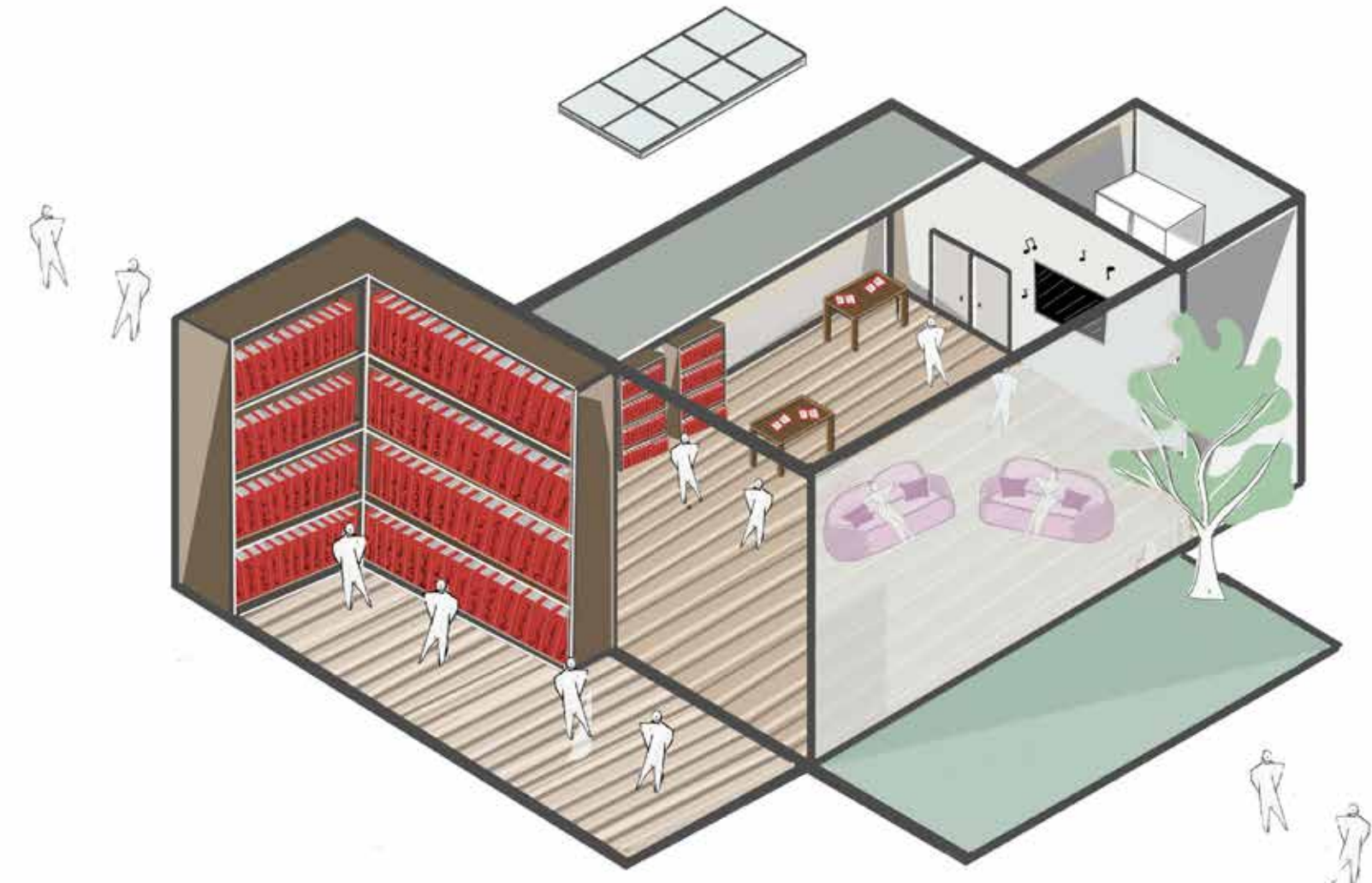
CONNECTION TO THE SKY:

Nice, but not necessary

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

Only for picking up and dropping off around 5 cars, at a time

- BOOK CLUB -



TYPE OF ACTIVITY:

In person bookclub

DOES IT TAKE PLACE AT THE CHURCH?

Yes, if available. Normally meet at some-one's house, with space at the church

NUMBER OF PEOPLE ATTENDING:

8-10

ACTIVITY TIMINGS:

Monthly

HOW DO YOU WANT TO MANAGE PUBLIC INTERACTION?

Happy with people walking past

NUMBER OF ROOMS/PEOPLE AT A TIME:

1 at time, but could extend into the some of the informal seating / relaxation areas of the circulation / central space.

DO YOU WANT THE ACTIVITY TO GROW?

Opening a bookshop and connection to a library LIBRARY - Estimated for 100 - 200 books.

MEDIA REQUIREMENTS:

TV, internet access, screen

MUSIC REQUIREMENTS:

Yes

CONNECTION TO GARDEN:

Yes!

CONNECTION TO THE SKY:

Nice, but not essential

HOW MANY PEOPLE TRAVEL TO THE ACTIVITY?

8-10

NUMBER OF PARKING SPACES REQUIRED:

8-10

MISC:

ACCESS TO THE KITCHEN for making coffee/ tea / cake

THE ATMOSPHERES OF THE SPACES

“Everything in the heavens and on earth is yours, O Lord, and this is your kingdom.” [1 Chronicles 29 v 10]

The following pages represent the atmospheres that each group or event wanted to bring to the place. It is clear as a church, that warmth, welcoming, friendliness and an element of peace were key aspects of the space. The skill of the design team, will be now to take the intangible, and through God’s wisdom, create it through tangible means.



- ATMOSPHERES -



Fun



Big



Peaceful



Modern



Roof to manoeuvre



Welcoming



Cosy



Plants



Football



Stimulating



Flexible



Friendly



Comfortable



Homely



Airy



Inviting



Study/office space



Ping-pong table



Clutter free



Creative



Calming



Disabled access



Open



Acoustically sound



Professional



Formal



Relaxed



Functional



Intergenerational



Daylight



Close to WCs



Safe



Teas and coffees



Light



Special



Multi-purpose

Name of Group / Activity											
QUESTIONS											
QUANTITATIVE INFORMATION											
Name of Group	Youth club	Men's Bible Study	Coffee morning	Tea and coffee	LFEC Toddlers	Media People	Life group/ prayer meetings	Community group	Cleaning team	Sunday Club	
Type of activity		In person bible study	Coffee morning	Tea and coffees for all events	Free play, song and story, craft time. Want different stations eg book area.	Supporting Sunday services and events (for example funerals) with audio, power points presentations and life streaming from the services into youtube and facebook	meet in the church or peoples homes. To start they have set up so people can have a tea and cake, and for the first 30 min theyre catching up, spending time together, then, the next 30 min is more formal, with prayers, discussions about upcoming things and events and peoples needs.	Make a presence, start forging links with the community	Whole building	Quizes, Songs and activities. - For children	Mo up to uns.
Does it take place at the church (Yes/No)		Yes	Yes, but not where the actual service s are happening	Sunday morning (church), Tuesday evening, every other Sunday evening is communion	Used to use church for parties, with activities in church and food in current area.	yes	yes, every other week.	Mainly in carpark- trying to set the scene as they ultimately want it to be in the police station	Yes	Yes	
Number of people attending		12, 25 if all men from church come	Roughly 30 people	Sunday morning (100 attending) working in pairs (roughly 8 people working)	People come and go as they please, the most kids who have attended are 14 + 5 helpers + 10 adults. Maximum prior to covid 20 kids,	3 people working at the time, 5 people in the group. It is serving approximately 80 people in the church and 30 devices online	church meetins are for the whole group- at the moment it is 22-30 people. They are splitting into smaller groups when meeting at homes (10-15 people)	100s during the carnival. Others 30 or do. Circulated 500 flyers for the events.	5 teams of 3. (15 in total), rotate every week.	20-25: 3-11 Ages	
Timings of activities (including prep time before and after)		Fortnightly, Thursday 7.30-8.30pm	Every week 10-12 Monday	Sunday morning, Tuesday evening	Every Tuesday morning 9:30 AM to 11AM. Staff come in at 9AM to prepare, but everyone helps tidy up before leaving.	they start to get ready half an hour before the service/ event. Services are on Sundays, twice a day- 10.30 am and 5.30 pm. After the service they need 10 min to shut things down. They are also connecting zoom meetings for mens meetings every fortnight (except summer holidays and xmas).	once a week. It is 7.30 PM on Tuesday in peoples home, and 6.30 PM in the weeks when it is in church.	Saturdays currently, third saturdays of the month 2-4 hours. Depending on the event, e.g the picnic has required chairs from other businesses, gazebos/shelters, generators.	Saturday cleaning, fit in for special. Varies depending on whats needed. 1 Hour in total.	During the church service. - Finishes once the service finishes	
How do you want to manage interaction to the public		N/A	Wanting to connect to the public especially in the garden space, want to be more visible from the outside	Want to welcome the public in	Grandmothers tend to come back, everyone is encouraged even if they do not attend church.	not really. What they think they would need is a connections to external speakers (or flexible, that could be taken outside) . If there is external auditorium, they think they could stream things outside (ideally speakers and screen) Digital media board would be nice to have and not print the events on paper. It is approximately £450 a year to print banners.	not a priority but everyones welcome.	Flyers, social media, notice board will go up by where the garages are for upcoming events	H&S requirements	Don't want to public to coming through, but want transparency.	
How do you see the size of the activities in 5-10 years time (do you want the activity to grow)			There are normally 30 people but would like to grow to around 100	Currently not doing this but would like to cater more (food etc), teaching people to cook (children, parents and toddlers)	To expand more help would be needed. Anybody can come, they don't need to be from church. They could grow, but it depends on volunteers as opposed to space. Want the new facility to make people curious so new people will join.	If the team would expand, they would like a website and a facebook page. They would then need more cameras, speakers and microphones. To serve bigger events. The loop system is needed (they already have it) - it is a system that connects directly to hearing aid so people who uses them can hear the service.	they would definitely would like to grow and expand, they would love have more frequent meetings. At the moment they are praying in church on Saturdays for stuff to happen with the project.	Couple of times a month. Large events, hopefully 2 main events in the year. As the church grows hopefully the money will grow and more staff can be hired. Implement a coffee shop, link with a book shop which can supplement the community activities.	To suit the size of the new building.	Want to grow as church grows. 3 age group. 1 adult per age group.	
Number of rooms / people at one time		1			A community room, kitchen nearby, toy room, pram facilities. Quiet room to csdm down.	at the moment theyre using a desk at the back of the church. It allows them to have a direct look at the service which is helpful, but they cannot communicate between them to not to disturb the service. Ideally it would be a separate room, that gives them view of the altar, and from which they can control cameras, light and microphones and screens. they would like it to be well acoustically insulated- so they can have a conversation inside and sound is not coming in. second room accessed directly from it, for storage	one large space for the large group meetings and smaller rooms for smaller group rooms. At the moment it would be 3-4 smaller rooms, but they would like to expand. The small groups could share the room, as long as there is a possibility to divide them and there is good acoustic (as there are lots of eardly with hearing problems)	Much of the old police station for community space - do not know yet until they turn up what size the groups will be. IOTS OF ROOMS AT DIFFERENT SIZES or rooms with moveable divisions for flexibility.	N/A	Different room per age group. Can use informal spaces too.	
Storage requirements		None	Additional to the tea and coffee team requirements: Bins (commercial level, recycling), Maybe some circular tables in addition to 6 seater rectangular, could be taken outside, storage for tables and chairs to be put away	Currently pushed for space, big freezer and two fridges, hob and a few ovens, a lot of surface area for purely prepping food, possibility for a separate larder, possibly coffee machines so that you're not always manually making coffee	The room where the toys are stored is also a crash room. Would like area to lock away toys. Somewhere to store prams so they do not block exit. Storage for toys currently in a small awkward space. Kitchen is sufficient - don't really need an upgrade. Certain storage is organised by different groups and is okay shared. The biggest toy is a slide/ car. Shared cleaning supplies.	they need storage for the portable equipment, microphones, ables, connections to laptops. Ideally they would need a server room, at the moment all recordings are stored on the laptops, so ideally these would be moved to servers. In the future they would like ipads for the kids (they would then be locked in the church). ideally in close proximity to the room they would use. they would like lots of shelving spaces in the room they could use	not much. They would need access to screens and speakers for small and large groups. They would like good kitchen around. They would like central area for leaflets.	Tables and chairs. Stacking chairs and folding tables. External storage area e.g the generator uses petrol and for insurance purposes. External space for church owned gazebos, banners etc. so members do not need to keep borrowing equipment. Keep wet/dirty equipment in.	Currently lacking. Sink and shelving and all items in there. The storage locked. Rather have resin based storage. Skirting detail in. to agreed.	Stationary, crafts and charis and tables. No Connection to the kitchen. Sweets and chochiotes brought in.	
Media requirements		Yes - 1 person connects online	Yes, hearing loop system for people hard of hearing		Don't currently use technology. Currently have tv and pull down screen but don't currently used as not needed. Want to make small areas inside the room.	cameras to record, external screens, for power point presentations and / or tv. They displaying lyrics for hymns and services. Needs to be easy to read. More direct lights towards the altar, different lighting where people sits. Separate camera for batism. speakers and tv in crash rooms, or other rooms where they would like to stream the service. if there is external space, external speakers connected to the media room would be good, and screen for power point presentations. good ventilation, air con and heating. controlled centrally but groups can	screens, speakers, loop system	Outdoor cinemas, external screens, external sound equipment. Projectors or tv screens in the meeting rooms. Retractable white board. Speakers and sound systems in larger rooms - could be used for missionary events, bible study groups. Music liscence - outdoor events a sound system	No music	Connection to screen and wifi.	
Music requirements		None	Yes, also for live music	Music whilst in the kitchen	They primarily use the guitar, but sometimes	good quality speakers in all rooms that they may		Yes. Picks the mood up. No music sound travels, notifies	No music	Piano to sing songs with the children.	

- ATMOSPHERES OF THE SPACES -



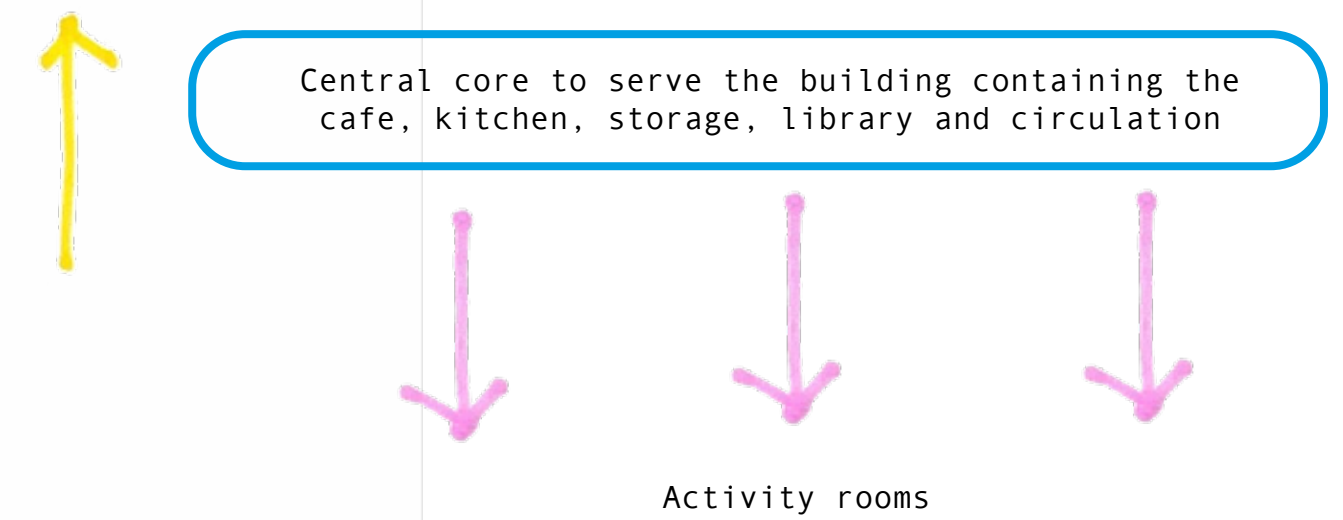
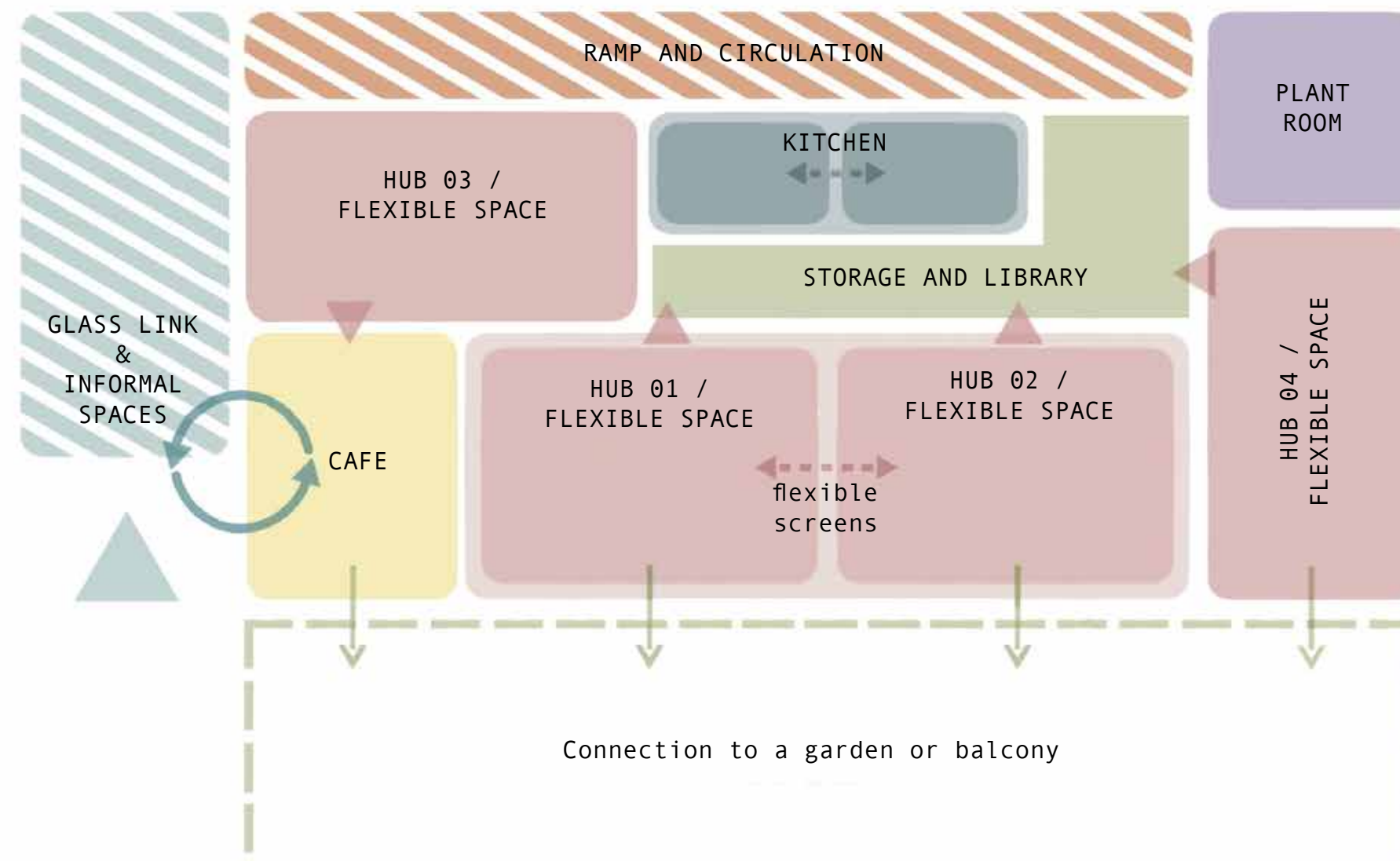
CONSOLIDATING THE SPACES INTO AN OVERALL AREA

“That night God appeared to Solomon and said to him, “Ask for whatever you want me to give you..”
[2 Chronicles 1 v 7]

The following pages represent the consolidated spatial area of the brief, to represent what is currently desired by the church. This is about 25% -30% more than anticipated at feasibility and will need to be scrutinised further, if bringing back to the original costings is required. However, it could be argued that it would be of value to obtain a planning permission for the largest building possible and then review.



- CONSOLIDATION OF SPACES -



SCHEDULE OF CONSOLIDATED AREAS

Glass link & informal spaces	50m ²
Cafe	30m ²
Kitchen	31.15m ²
Activity Hub 01	49m ²
Activity Hub 02	49m ²
Activity Hub 03	49.5m ²
Activity Hub 04	42.5m ²
Storage and library	20% est
Plant room	23m ² est
Ramp and circulation	10% est

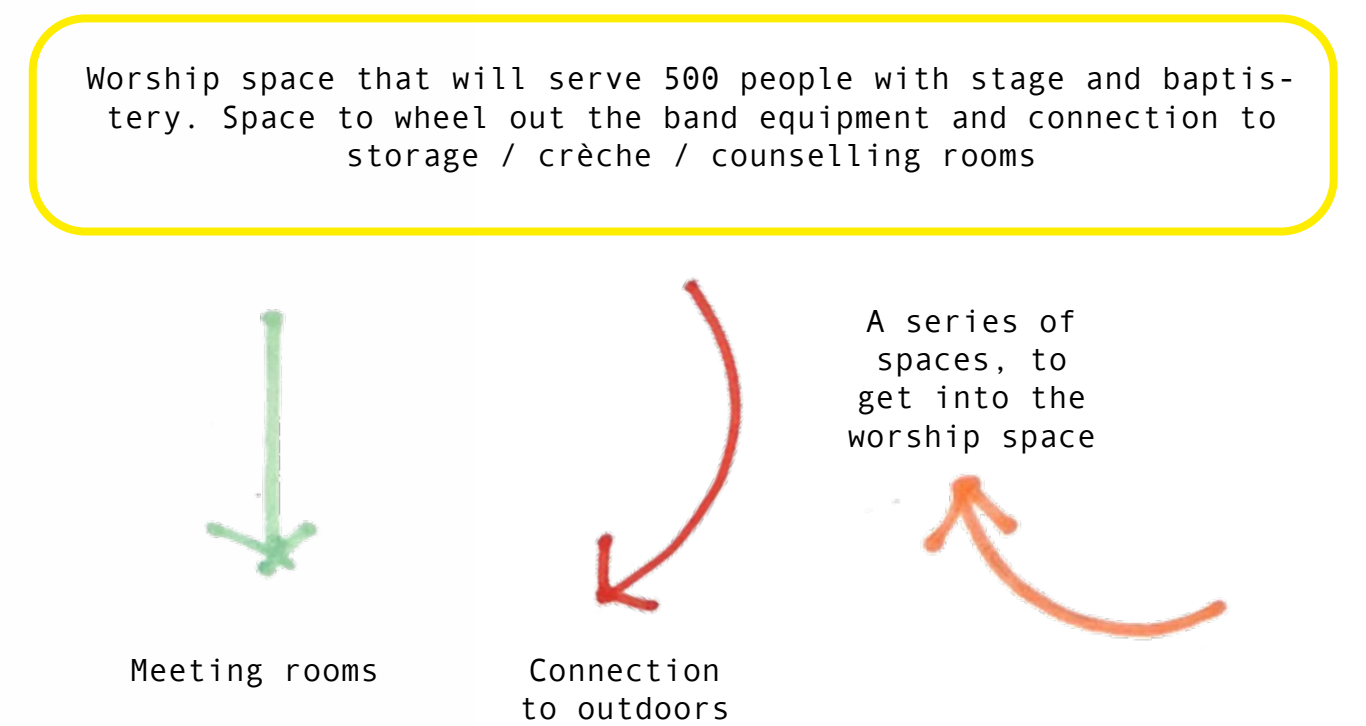
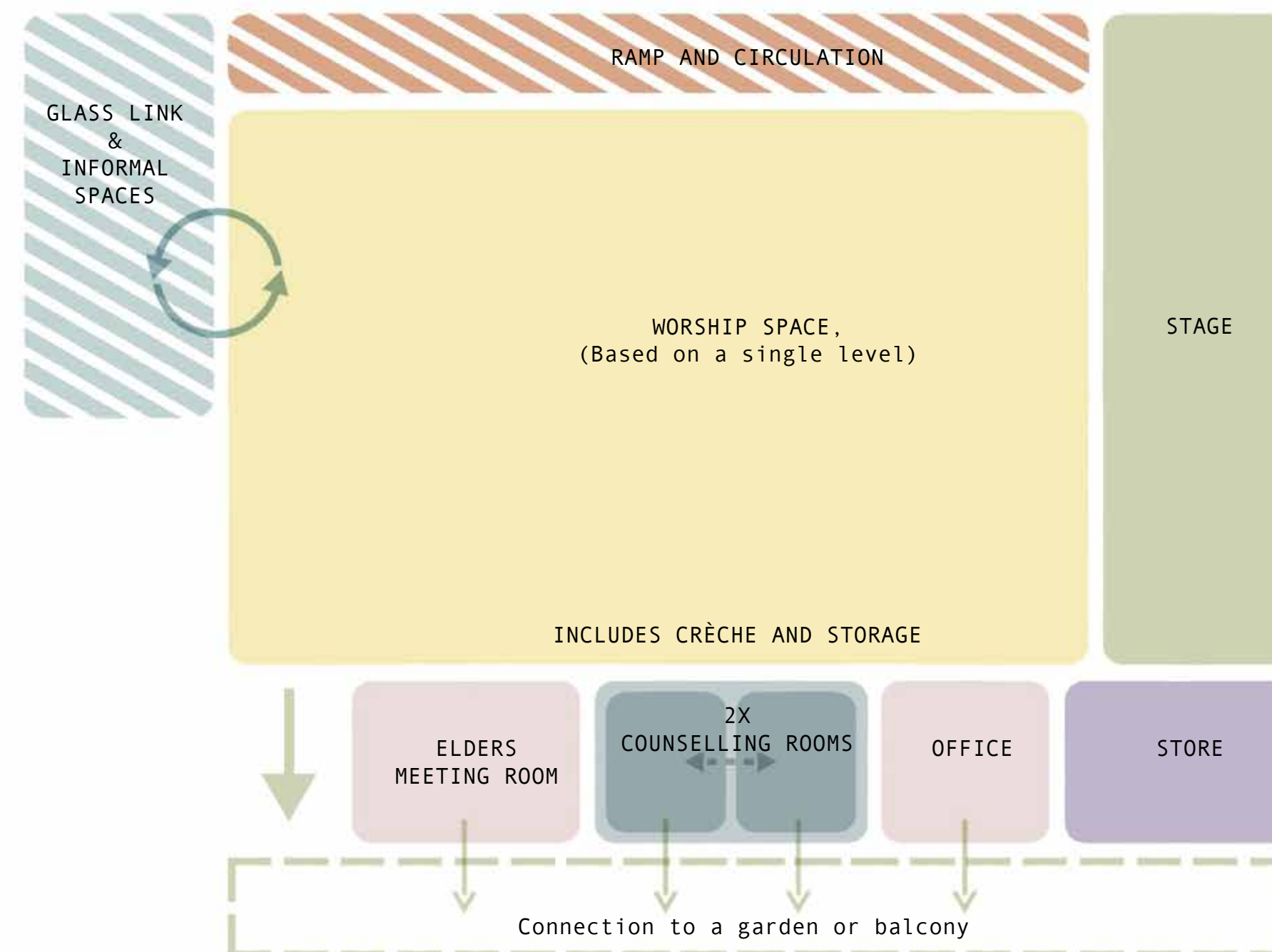
Glass link & informal spaces	50m ²
Worship spaces	322m ²
Stage	82m ²
Elders & meeting room	24m ²
2x Counselling rooms	28m ²
Office	18m ²
Storage for band equip	24m ² est
Ramp and circulation	10% est

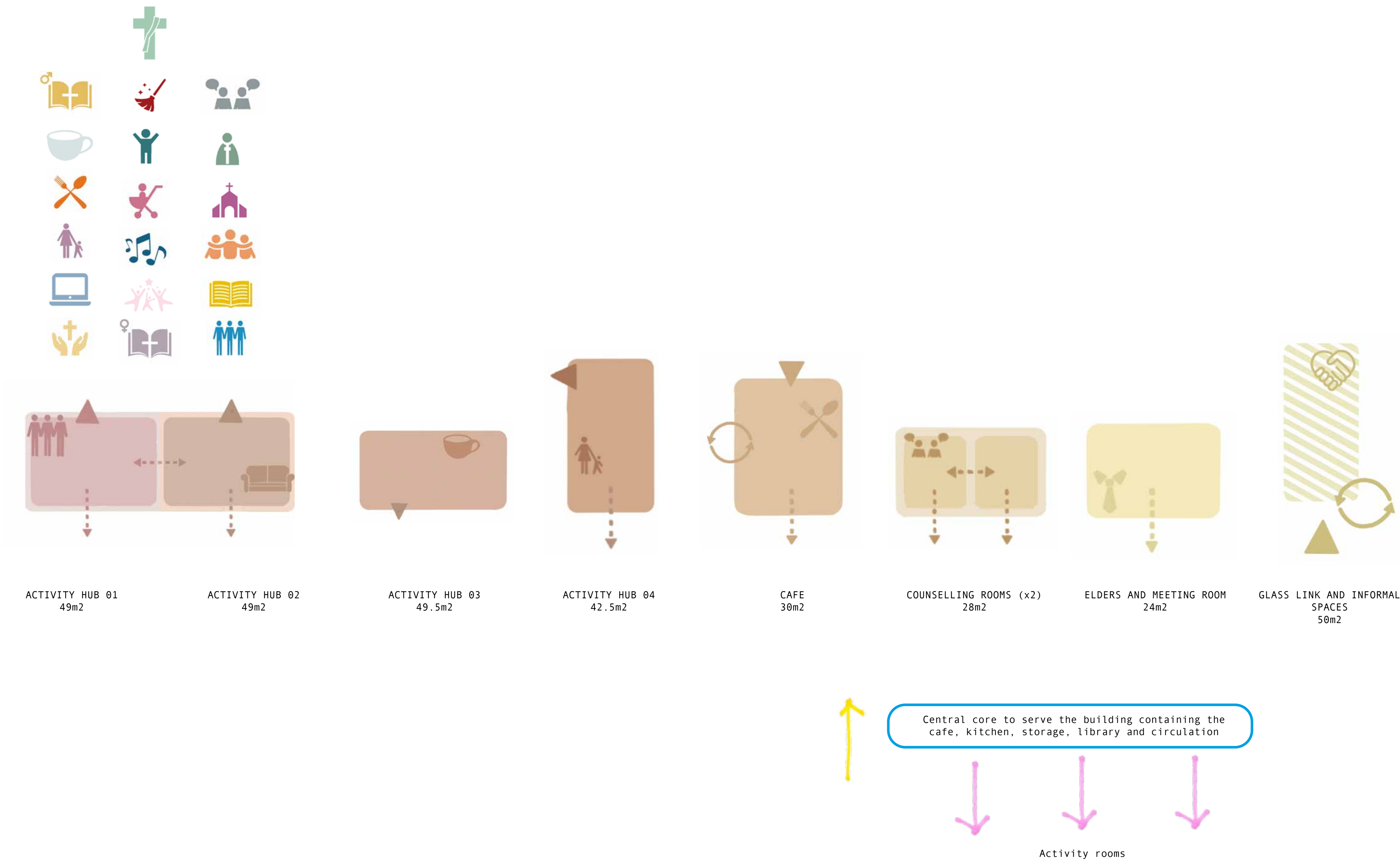
Glass link & informal spaces other levels 20m²

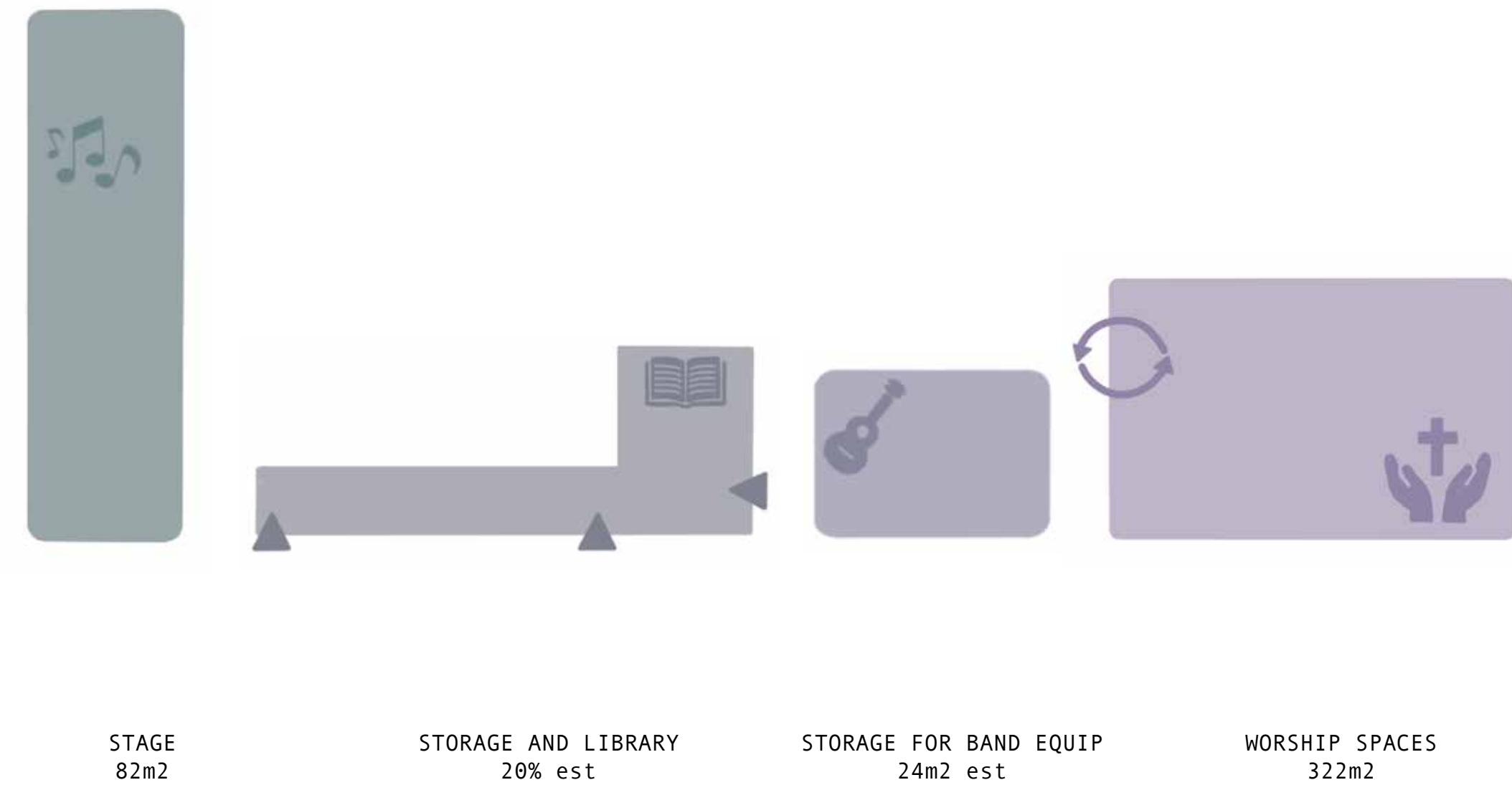
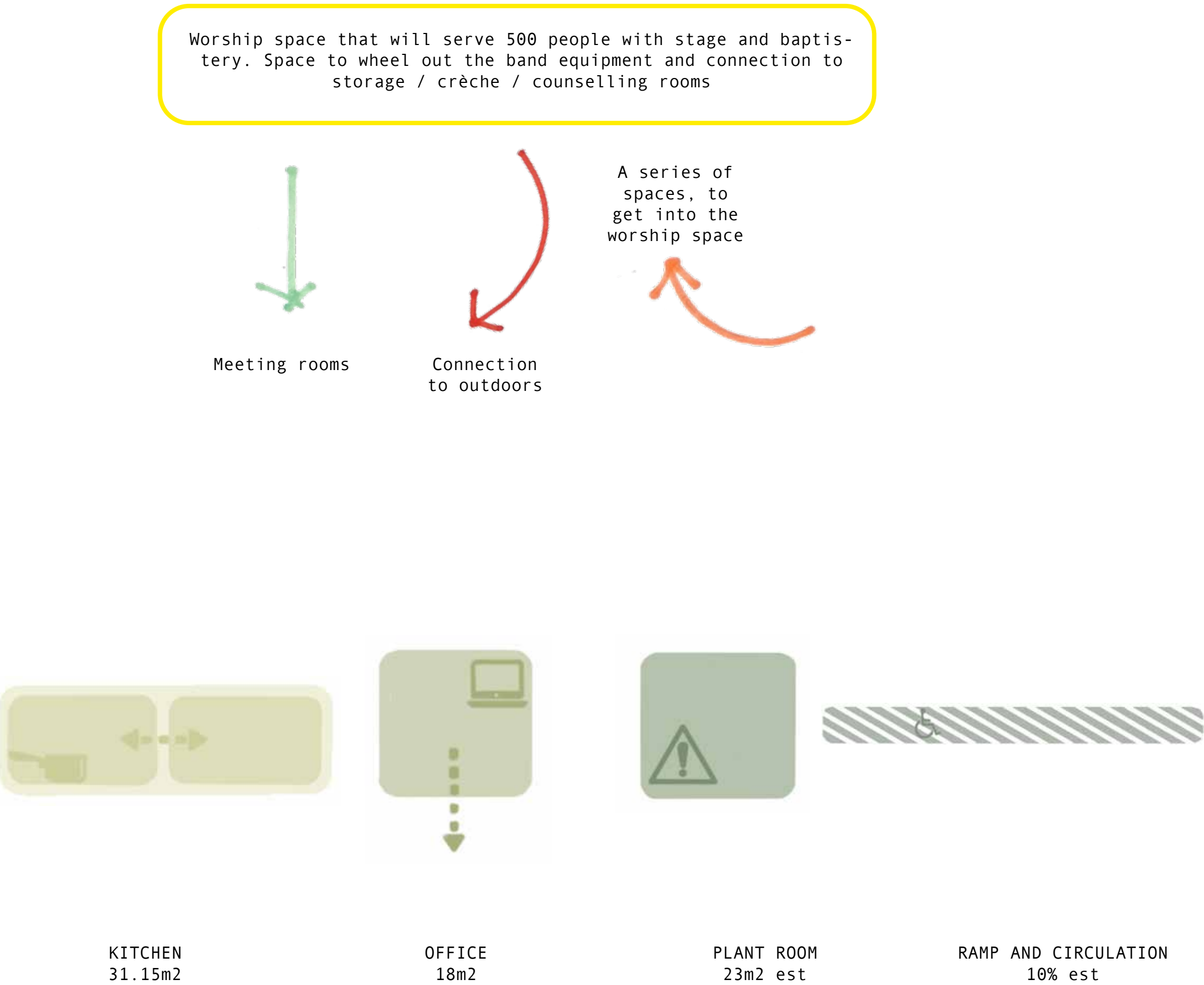
Vertical circulation (stairs and lifts), cleaner's cupboards & toilets in the existing buildings

Potential use of ground floor of existing building for large youth activities, till full refurbishment of building, as part of phase 2.

This is larger than the areas in the feasibility study. Different options can be considered, such as have the worship space for 350 people and adding further capacity for 150 people in the future.







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Glass link & informal spaces	50m2
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Glass link & informal spaces other levels 20m2

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